

# Toc H INSTITUTE OF SCIENCE & TECHNOLOGY, ARAKKUNNUM

## Minutes of the Meetings of Internal Quality Assurance Cell

2013-2014

SL.NO	DATE	MEMBERS PRESENT	POINT DISCUSSED	
	<b>19/6/2013</b>	<p>Prof. Dr. Varghese Paul (CUSAT)</p> <p>Prof.(Dr.). Raveendran Nair (Principal JBCMBT)</p> <p>Dr. Alex Mathew (Director Toc H Public School Society)</p> <p>Prof. (Col) P. M. Xavier , Dean , Academics &amp; Student Affairs</p> <p>Prof. Jacob Thoombunkal, (Maths)</p> <p>Prof. Preethi Thekkath(HOD,EEE)</p> <p>Asso. Prof. Deepa Elizabeth George, (HoD, ECE)</p> <p>Asso. Prof Sreela Sreedhar(HoD,CS)</p> <p>Dr. Harish Ramanadhan (HoD, MBA)</p> <p>Prof. Dr. P. I. Paulose (Sc &amp;H)</p> <p>Prof. Dr. John (Sc &amp;H)</p> <p>Dr. Sanjay Gopinath (Sc &amp;H)</p>	<p>Dr Mercy Jacob(HoD, Maths)</p> <p>Asso. Prof. Vasudev R(Civil Dept)</p> <p>Mr. Viju Nair (Physical Edu)</p> <p>Ms Saira Varghese(CS)</p> <p>Mr George C Mathew(MBA)</p> <p>Mr. Madhu K N, General Manager HMT Machine Tools</p> <p>Ms. Emy Paulose(Alumni)</p> <p>Mrs. Preethy T C</p> <p>Mr. Arjun Murali (student)</p>	<p>The meeting evaluated the conduct of the following programmes which was decided in the previous meeting held on 29.03.13.</p> <p>FDP on “Academic Leadership and Innovative Educational Practices held from 27<sup>th</sup>-31<sup>st</sup> May 2013.</p> <p>FDP on “Data base Technologies” by IIT Mumbai for CSE/IT faculty from 21<sup>st</sup>-31<sup>st</sup> May 2013.</p> <p>FDP on “Analog Electronics” by IIT, Kharagpur from 4<sup>th</sup>-14<sup>th</sup> June 2013.</p> <p>The IQAC congratulated the respective Departments for the successful hosting of the above mentioned programmes.</p> <p>The IQAC recommended that all the departments should go for NBA Accreditation.</p> <p>The meeting entrusted Prof. Jacob Thoombunkal to coordinate the preliminary</p>

				<p>work for NBA Accreditation.</p> <p>IQAC also suggested that all the departments should identify some innovative method to improve the performance in the new Academic Year.</p> <p>IQAC recommended that Departments should explore the possibility to enter in to Collaboration with Foreign Universities.</p>
20/03/2014	<p>Prof. Dr. Varghese Paul (CUSAT)</p> <p>Prof.(Dr.).Raveendran Nair (Principal JBCMBT)</p> <p>Dr. Alex Mathew (Director Toc H Public School Society)</p> <p>Prof. (Col) P. M. Xavier , Dean , Academics &amp; Student Affairs</p> <p>Prof. Jacob Thoombunkal, (Maths)</p> <p>Prof. Preethi Thekkath(HOD,EEE)</p> <p>Asso. Prof. Deepa Elizabeth George, (HoD, ECE)</p> <p>Asso. Prof Sreela Sreedhar(HoD,CS)</p> <p>Dr. Harish Ramanadhan (HoD, MBA)</p> <p>Prof. Dr. P. I. Paulose (Sc &amp;H)</p>	<p>Prof. Dr. John (Sc &amp;H)</p> <p>Dr. Sanjay Gopinath (Sc &amp; H)</p> <p>Dr Mercy Jacob(HoD, Maths)</p> <p>Asso. Prof. Vasudev R(Civil Dept)</p> <p>Mr. Viju Nair (Physical edu)</p> <p>Ms Saira Varghese(CS)</p> <p>Mr George C Mathew(MBA)</p> <p>Mr. Madhu K N, General Manager HMT Machine Tools</p> <p>Ms. Emy Paulose(Alumni)</p> <p>Mrs. Preethy T C</p> <p>Mr. Arjun Murali(student)</p>	<p>National Conference on “Advances in Computing and Information security” by CSE &amp; IT Depts held on 18<sup>th</sup> &amp; 19<sup>th</sup> July 2013.</p> <p>National Conference on “WICOMET”13 by ECE Dept held on 25<sup>th</sup> &amp; 26<sup>th</sup> July 2013.</p> <p>National Seminar on “Green Building with special reference to Green building material by “CE dept held in Dec 2013.</p> <p>National conference by MBA dept in January 2014.</p> <p>The IQAC congratulated the respective Departments for the successful hosting of the above mentioned programmes.</p> <p>The IQAC specially applauded the effort taken by the MBA Department to enter into an MOU with the University of Kelaniya</p>	

				<p>,Srilanaka and jointly organizing a conference.</p> <p>The IQAC suggested that other departments also identify some Collaborations with foreign university and conduct programmes .</p> <p>The IQAC recommended that all the departments should go for NBA Accreditation.</p> <p>Prof. Jacob Thoombunkal briefed about the various procedures with respect to NBA Accreditation.</p> <p>IQAC also suggested that all the departments should identify some innovative method to improve the performance in the new Academic Year.</p>
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Dr.P I Paulose  
Prof.Sc & H

IQAC Coordinator