

Toc H INSTITUTE OF SCIENCE & TECHNOLOGY, ARAKKUNNUM

Minutes of the Meetings of Internal Quality Assurance Cell 2014-2015

SL. NO	DATE	MEMBERS PRESENT	POINT DISCUSSED	
1	01/07/2014	Prof. Dr. Varghese Paul (CUSAT) Prof.(Dr.). Raveendran Nair (Principal JBCMBT) Dr. Alex Mathew (Director Toc H Public School Society) Prof. (Col) P. M. Xavier , Dean , Academics & Student Affairs Prof. Jacob Thoombunkal, (Maths) Prof. Preethi Thekkath(HOD,EEE) (HoD, MBA)	Asso. Prof. Deepa Elizabeth George,(HoD,ECE) Asso. Prof Sreela Sreedhar(HoD,CS) Dr. Harish Ramanadhan Prof. Dr. P. I. Paulose (Sc &H) Prof. Dr. John (Sc &H) Dr. Sanjay Gopinath (Sc &H) Dr Mercy Jacob(HoD, Maths) Asso. Prof. Vasudev R(Civil Dept) Mr. Viju Nair (Physical Edu) Ms Saira Varghese(CS) Mr George C Mathew(MBA) Mr. Madhu K N, General Manager HMT Machine Tools Ms. Emy Paulose(Alumni) Mrs. Preethy T C (Accounts) Mr. Arjun Murali (student)	IQAC advised to strengthen all the various cells related to student's disciplinary matters like Anti Ragging Cell, Disciplinary Committee, Women Cell etc. The meeting requested all the HODs to take measures to improve the results as well as Placements in the ensuing Academic Year. IQAC also suggested that all the departments should identify some innovative method to improve the performance in the new Academic Year. The meeting also suggested more participative approach by the PTA from the coming academic Year. The IQAC suggested that other departments also identify some Collaborations with foreign university and conduct programmes . The IQAC evaluated the progress regarding the NBA Accreditation Process . Prof. Jacob Thoombunkal briefed about the progress

				achieved so far with respect to NBA Accreditation.
2	3/01/2015	<p>Prof. Dr. Varghese Paul (CUSAT)</p> <p>Prof.(Dr.). Raveendran Nair (Principal JBCMBT)</p> <p>Dr. Alex Mathew (Director Toc H Public School Society)</p> <p>Prof. (Col) P. M. Xavier , Dean , Academics & Student Affairs</p> <p>Prof. Jacob Thoombunkal, (Maths)</p> <p>Prof. Preethi Thekkath(HOD,EEE)</p> <p>Asso. Prof. Deepa Elizabeth George, (HoD, ECE)</p> <p>Asso. Prof Sreela Sreedhar(HoD,CS)</p> <p>Dr. Harish Ramanadhan (HoD, MBA)</p>	<p>Prof. Dr. P. I. Paulose (Sc &H)</p> <p>Prof. Dr. John (Sc &H)</p> <p>Dr. Sanjay Gopinath (Sc &H)</p> <p>Dr Mercy Jacob(HoD, Maths)</p> <p>Asso. Prof. Vasudev R(Civil Dept)</p> <p>Mr. Viju Nair (Physical Edu)</p> <p>Ms Saira Varghese(CS)</p> <p>Mr George C Mathew(MBA)</p> <p>Mr. Madhu K N, General Manager HMT Machine Tools</p> <p>Ms. Emy Paulose(Alumni)</p> <p>Mrs. Preethy T C</p> <p>Mr. Arjun Murali (student)</p>	<p>Submitted Application for ESIR Renewal</p> <p>IQAC directed that all the departments should furnish all the required data for NBA Accreditation Process.</p> <p>The meeting also recommended seeking expert opinion from outside regarding NBA Accreditation.</p> <p>The meeting examined the progress in the Accreditation process.</p> <p>IQAC suggested that the Institute should upload the Pre-qualifier of NBA in the first half of 2016 itself.</p> <p>IQAC emphasized the importance to improve the results and suggested that more remedial Classes should be conducted if it is required.</p> <p>The meeting expressed the satisfaction in the attainment of certain Programme Outcomes.</p>

Dr.P I Paulose
Prof.Sc & H

IQAC Coordinator