

Toc H INSTITUTE OF SCIENCE & TECHNOLOGY, ARAKKUNNUM

Minutes of the Meetings of Internal Quality Assurance Cell

2017-2018

SL. NO	DATE	MEMBERS PRESENT	POINT DISCUSSED
	05/06/2017	<p>Dr.Preethi Thekkath, Principal</p> <p>Dr.Babu John, Vice Principal & HOD,ME</p> <p>Dr.Raveendran Nair, Dean Academics & Student welfare</p> <p>Dr.K J John, Professor</p> <p>Dr.P I Paulose Prof. S & H Dept.</p> <p>Mr.Hose Philip , MD BESL Infra Projects Ltd.</p> <p>Prof.Jacob Thoompunkal, Maths Dept.</p> <p>Mr.George C Mathew, Asst.Prof., MBA</p> <p>Mr. Sujith Jose, Alumini Representative</p> <p>Mr.Pranesh B J Admn.Manager</p> <p>Mr. A K Balakrishnan, Member Grama Panchayath</p> <p>Ms.Anjana Madhusoodhanan, Student Representative</p> <p>Mr.Raghu PTA representative</p>	<p>The activities during the period from Dec16 to May 17 were discussed and reviewed</p> <p>FDP to be conducted for faculty in June/July 2017 in all departments</p> <p>IEEE and ISTE activities to be rejuvenated.</p> <p>Constructive suggestion from all the faculty members regarding conduct of valuation of answer scripts to be submitted to the principal and forwarded to KTU at the earliest.</p> <p>In the AICTE approval extension, intake of students to be reduced to 90 in ECE dept. and to 30 in IT dept. are to be included</p> <p>website/brochure</p> <p>Motivate the students to participate in various competitive programmes in technology related to their engineering fields</p> <p>For selection of new faculty PhD holders are preferred</p> <p>Placement details are to be uploaded in the website</p> <p>Reviewed the NBA accreditation work</p>

	29/01/2018	<p>Prof. Dr. Varghese Paul(CUSAT)</p> <p>Prof. Dr R Ravindran Nair, Dean , Academics & Student Affairs</p> <p>Prof. Jacob Thoombungal, (Maths)</p> <p>Asso. Prof. Deepa Elizabeth George, (HoD, ECE)</p> <p>Asso. Prof Sreela Sreedhar(HoD,CS)</p> <p>Prof. Dr. Hareesh N Ramanathan (HoD, MBA)</p>	<p>Prof. Dr. P. I. Paulose (Sc &H)</p> <p>Prof. Dr. K J John (Sc &H)</p> <p>Dr. Sanjay Gopinath (Sc &H)</p> <p>Dr. Mercy Jacob(HoD, Maths)</p> <p>Asso. Prof. Vasudevan (CE Dept)</p> <p>Mr. Viju Nair (Physical Edu)</p> <p>Ms Saira Varghese(CS)</p> <p>Mr George C Mathew(MBA)</p> <p>Ms. Manju mohan(Student CSE)</p>	<p>Congratulated all the NBA Accredited Departments.</p> <p>All other departments are directed to go for NBA Accreditation.</p> <p>College has to go for NAAC Re- Accreditation.</p> <p>NAAC Re-accreditation Committee has to be constituted at the earliest.</p> <p>Asst. Prof. Sangeetha S of Civil Department is entrusted with the duty of coordinating NAAC Re- accreditation process</p>
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Prof.P I Paulose

Coordinator IQAC