

**Toc H Institute of Science & Technology
Arakkunnam**

CIRCULAR

November 1, 2023

The period of travel for the bus fee paid during 2022-23 has expired on 31.10.2023. **Those who used the college bus and did not submit the cancellation form are considered as bus users and the fee is charged.** No arguments in this regard will be entertained. Those who have done the payment online are advised to send the transaction details with the name of student to accounts section (accounts@tistcochin.edu.in) without fail to generate the receipt. Part payment will not be entertained. **Receipt will be issued only after making the full payment.** Bus fee will not be refunded except 2020 batch B. Tech students and 2022 batch MBA students.

SL NO.	STOPS	Revised Annual Bus fee (Rs.)
1	<u>Up to</u> Nadakkavu /Piravom/ Kanjiramattom/ Thiruvaniyoor/ Chottanikkara	13000/-
2	<u>Up to</u> Velloor/ Irumpanam/ Kundannoor/ Vyttila Jn. /Udayanapuram/ Pampakkuda/ Puthencruz	16500/-
3	<u>Up to</u> Highcourt/ Edappally Toll/Aroor/Thoppumpady/ Palluruthy(Kumbalanghi Vazhi) / Kaduthuruthy /Kolenchery / Muvattupuzha/ Vaikom	19000/-
4	<u>Beyond</u> Highcourt/EdappallyToll/ Aroor/ Thoppumpady/ Kolenchery/ Kumbalanghi Vazhi/ Vaikom	22000/-

Payment schedule

Sl. No.	Branch	Without late fee	With a late fee of Rs. 250/-	With a late fee of Rs.500/-
1	MBA (2022 Admn)		06.11.2023	13.11.2023
2	B.Tech (2020,2021,2022 Admn)	06.11.2023	13.11.2023	20.11.2023

Students are directed to travel in the allotted buses only. A penalty of Rs.50/- will be charged from those who travel without a valid bus pass or found travelling in buses other than the allotted ones without written permission. **Students are advised to keep a copy of their bus fee payment receipt with them for inspection.**

2020 batch B. Tech students and 2022 batch MBA students shall get a bus fee refund on request if they stop availing the college bus service during their project phase.


11/11/23
Administrative Officer


11/11/23
PRINCIPAL

C.C. to:

- 1) To be read in all class rooms.
- 2) Notice Board (AB, EB & VB)
- 3) Accounts
- 4) Transport Section