

**Toc H INSTITUTE OF SCIENCE & TECHNOLOGY,
Arakkunnam**

15th Meeting of IQAC to be held on 10/03/2022

AGENDA

- 15.01 Confirmation of the minutes of the 14th meeting held on 28.07.2021
- 15.02 Faculty Exchange Program
- 15.03 FDP/Workshop/Technical Talk
- 15.04 KTU Internal Academic Audit
- 15.05 AQAR 2020-21 Statutory Body approval
- 15.06 International Conclave on the changing world order and its impact on Business (HYBRID)
- 15.07 Installation of Automatic Weather Station (AWS)
- 15.08. Graduation Ceremony of 2020 and 2021 batches (B.Tech/M.Tech/M BA)
- 15.09 Any other matters

Georgina B. Joseph

Assoc. Prof. Dr. Georgina Binoy Joseph
IQAC Co-ordinator



**Toc H INSTITUTE OF SCIENCE & TECHNOLOGY (TIST)
ARAKKUNNAM**

**MINUTES OF THE 15th IQAC MEETING
HELD ON 10th March 2022 AT 10.30 AM (ONLINE MODE)**

MEMBERS PRESENT

1. Dr. Alex Mathew (President, Toc H Public School Society)
2. Dr. Preethi Thekkath (Principal, Chairperson -IQAC)
3. Dr. Deepa-Elizabeth George (Vice Principal & HOD, ECE)
4. Dr. Georgina Binoy Joseph (Dean Academics UG - in-charge & IQAC Co- Ordinator)
5. Dr. Perumal Sankar (Dean Academics PG)
6. Mr. Unni Ramachandra Varrier (Sr. Manager, Grundfos Pumps India Pvt.Ltd. ISHRAE Students Chapter President)
7. Dr. P I Paulose, (Professor, S & H)
8. Dr. K J John (Professor, S & H)
9. Dr. Vasudev R (HOD in - charge, CE)
10. Dr. Sreela Sreedhar (HOD, CSE)
11. Dr. Rasmi P S (HOD, IT)
12. Mr. Thomas Vettath (HOD, S & F)
13. Dr. Rajesh Kocheril (HOD in-charge, ME)
14. Dr. George C Mathew (HOD in-charge, MBA)
15. Dr. Sreeja Subhash (HOD, S&H)
16. Ms. Mangala K T (HOD, EEE)
17. Mr. C J George, (AM Officiating)
18. Mr. Pramod Chandran (Project Manager, IBS Technologies, Alumni)
19. Mr. Akhil S (S8 SFE, Student Representative)

15.01. Confirmation of the minutes of the 14th meeting held on 28.07.2021

Matters Arising:

14.02 AQAR 2019-20 Approval

AQAR 2019-20 submitted and obtained approval from NAAC

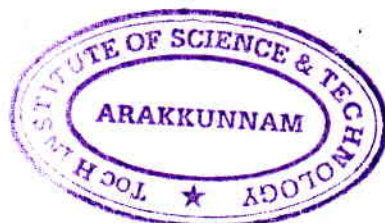
14.04 ARIIA -2021

"Band Performer" status awarded to TIST by Ministry of Education, Govt.of India

14.05 R&D Initiatives

iii) **KDISC (Kerala Development and Innovation Strategic Council)**. TIST is Coordinating for *"one district one idea project"*

Confirmed the minutes of the meeting held on 28.07.2021 after due discussion



15.02 Faculty Exchange Program

Three faculty members of the Department of Management Studies, TIST and four members from ERASMUS + (European Union) recommended for faculty exchanges in the month of May 2022

15.03 FDP/Workshop/Technical Talk

The following have been scheduled for TIST NDLI Club

- i. "Stress management through yogic science" by Mr K Jayakumar, Brahman School of and PH research centre, EKM on 29th April 2022. Organized
- ii. "Nurturing A Healthy , Safe ad Sustainable Living" by Mr. Stephy James on 26th April 2022.
- iii. "Positive Mental Health" by Dr. Reena Madhu, on 22/03/2022

All departments advised to conduct FDP/Workshops/Technical Talk in the ongoing session

15.04 KTU Internal Academic Audit

Asst. Prof. Aishwarya V, appointed Co- ordinator of KTU internal Audit and directed to carry out scrutiny of all relevant documents required for KTU Audit.

IQAC completed KTU Internal academic audit on 2nd and 3rd March 2022.

15.05 AQAR 2020-21 Statutory Body Approval

AQAR 2020-21 presented before IQAC and after discussion got due approval for onward transmission to NAAC

15.06 International Conclave on the changing world order and its impact on Business (HYBRID)

Proposal for "International Conclave on the changing world order and its impact on Business (HYBRID)" to be organized by the department of Management Studies approved after due discussion.

15.07 Installation of Automatic Weather Station (AWS)

The proposal for an Automatic Weather Station (AWS) along with a 2-D Video Disdrometer to be installed at TIST campus as part of a joint research collaboration between the Department of Electronics, Toc H and Advanced Centre for Atmospheric Radar Research (ACARR), CUSAT under the funded research project of Ministry of Earth Sciences (MoES), Government of India recommended for action.

15.08 Graduation Ceremony of 2020 and 2021 batches (Engineering and M BA).

Planning for Graduation Ceremony of 2020 and 2021 batches of B.Tech/M.Tech/MBA in the months of April/May 2022. Authorized the following to initiate the process:

B.Tech/M.Tech - Assoc. Prof.Dr.Deepa Elizabeth


MBA : Assoc. Prof. Dr George C Mathew





15.09 Any other Matters Arising

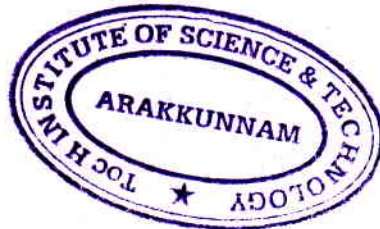
- i) 2 - Day Techno-Cultural Fest ADVAY 2022 proposed to be held in the ongoing academic session. Dr. Sreeja M S, HOD S&H to be in-charge of the event
- ii) IQAC conducted a webinar on "Instructional Design and Delivery" meant for all faculty especially for newly recruits. The session was handled by Dr. D Brahadeeswaran, Former Professor and Head, Department of Policy Planning and Educational Research, NITTR
- iii) IQAC noted with appreciation the following persons for their rare achievements
 - Dr. Alex Mathew, President, Toc H Public School Society, for winning the prestigious INSPA School Psychology Services Award 2021.
 - Assoc. Prof. Dr. Deepa Elizabeth George, Vice Principal & HOD ECE, TIST for her upgradation as IEEE senior member

As there was no further business the meeting ended at 12.30 pm


Asst. Prof. Sangeetha S
IQAC Asst. Coordinator


Dr. Georgina Binoy Joseph
IQAC Co-ordinator



Dr. Preethi Thekkath
IQAC Chairperson





Action Taken Report (ATR) on the minutes of the 15th Meeting held on 10th March 2022

Minute No	Points Discussed	Action Taken
15.02	Faculty Exchange Program	Dr. Pearly Saira Chacko, Dr. Tessla Arakal and Mrs Frank Hycinth, Assistant Professors of Toc H MBA availed Erasmus + International Teaching Mobility Programme at Veleuciliste U Pozegi, Croatia from 23rd to 27th May 2022. Professor Bersilav Andrilic, Vice - Dean for Development, and Prof. Marco Sostar, Erasmus + Coordinator, Veleuciliste u Pozegi, Croatia inaugurated the International Conclave on " The Changing World Order and its Impact on Business" (Hybrid) on the 6 th May 2022 and Interacted with students of Toc H as part of the ERASMUS + International Faculty Exchange Program
15.03	FDP/Workshop/Technical Talk	The college conducted Following FDP – 7, Workshop – 2, and Technical Talks - 19 during the Academic year 2021-22
15.04	KTU Internal Academic Audit	Pursuant to internal audit, external audit for AY 2021-22 was carried out successfully on 13 th June 2022
15.06	International Conclave on the changing world order and its impact on Business (HYBRID)	Professor Bersilav Andrilic, Vice Dean for Development, and Prof. Marco Sostar, Erasmus + Coordinator, Veleuciliste u Pozegi, Croatia inaugurated the International Conclave on " The Changing World Order and its Impact on Business" (HYBRID) on the 6 th May 2022
15.08	Graduation Ceremony of 2020 and 2021 batches (Engineering and MBA)	The convocation of B.Tech 2021 pass - outs was held on April 21 st and degrees awarded by Dr. Rajasree M S , Vice Chancellor, KTU The convocation of B.Tech 2020 pass - outs was held on May 21 st and degrees awarded by Prof. Dr. P. Sankaran, Pro-Vice Chancellor, Cochin University of Science and Technology. Convocation of MBA 2022 pass - outs held on May 20 th 2022 in the presence of Prof. Dr. Bojan Radisic and Prof. Dr. Kristian Dokic, Social Department, Veleuciliste u Pozegi, Croatia


 Prof. Dr. Preethi Thekkath
 Principa, IQAC Chairperson, TIST