

**Toc H INSTITUTE OF SCIENCE & TECHNOLOGY**  
Arakkunnam

04/04/2023

18<sup>th</sup> Meeting of IQAC to be held on 11/04/2023

**AGENDA**

1. Confirmation of the minutes of the 17<sup>th</sup> meeting held on 06.01.2023
2. AQAR 2021- 22
3. Internship Program
4. Admission 2023
5. Academic Audit
6. IIC/ IEDC Activities
7. Extension Activities
8. Any other Matters Arising

  
IQAC Coordinator

**Toc H INSTITUTE OF SCIENCE & TECHNOLOGY (TIST)  
ARAKKUNNAM**

**MINUTES OF THE 18<sup>th</sup> IQAC MEETING HELD ON 11<sup>th</sup> April 2023 AT 2.00 PM**

The meeting condoled the sad demise of Dr. K Varghese, Founder Director and Manger, Toc H Public School Society; one minute silence was observed and rich tributes paid to the dear departed.

**18.01. Confirmation of the minutes of the 17<sup>th</sup> meeting held on 06.01.2023**

**Matters Arising:**

**17.03 NBA Accreditation**

Self-Assessment Report (SAR) 2023 submitted on February 3<sup>rd</sup> as per schedule. Peer team visit anticipated in June 2023.

IQAC organised a meeting of NBA department coordinators and discussed the proof compilation as per SAR on 13/02/2023

**17.04 International/ National Conference /Symposium/FDP**

SF	National Level Safety Symposium "Agnivo'23", was organized by the Department of Safety and Fire Engineering in association with the National Safety Council Kerala chapter on 14 <sup>th</sup> and 15 <sup>th</sup> March 2023
CE	International Conference on Innovative Trends in Engineering for Sustainability on April 11 <sup>th</sup> to 13 <sup>th</sup> 2023.
EC	National Conference on " <i>Information Communication &amp; Intelligent Systems</i> " jointly organized by Toc H and Institution of Electronics and Telecommunication Engineers, Kochi Centre reschedule to June 23 <sup>rd</sup> and 24 <sup>th</sup> of June 2023.
IT	Short-Term Training Program on "Machine Learning for Cyber Security" in association with IEDC, from 26 <sup>th</sup> May 2023 to 31 <sup>st</sup> May 2023.

**17.05 Activities for the upcoming semester**

Following activities scheduled

Graduation Day scheduled - 09/05/2023

Advay- Intercollege cultural programs and competition – April 27<sup>th</sup> and 28<sup>th</sup>

Mudra – Arts fest – 26.04.2023

National / International days observance

**17.06: Extension activities**

"Sparsh" – Sensoring Garden. Joint Initiative of Department of Electronics and Civil Engineering.

Sparsh was held on 9<sup>th</sup> January 2023, in the presence of local MLA Adv.Anoop Jacob.

Mission free flow project orientation and LOGO launch held on 28.03.2023.

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18.02 **AQAR 2021- 22**

AQAR 2021-22 presented before the IQAC body for the statutory approval. All departments and other stake holders instructed to be ready for the third cycle of NAAC accreditation.

18.03 **Internship Program**

Semester breaks to be optimally utilised for internship in the month of May 2023. All Departments directed to evaluate the completion reports submitted by the students.

18.04 **Admission 2023**

Admission core committee consisting of Dr. Sreeja M S, Dr. Sanjay Gopinath, Mr.Viju Nair are authorised to streamline the admission process for the engineering branches and Dr.Arunchand C H, Dr. George C Matthew for MBA admissions. Management quota admission registrations to be commenced from the last week of March

18.05 **Academic Audit**

All respective coordinators are directed to keep files ready for internal audits of NBA, KTU and ISO for previous semester.

18.06 **IIC/ IEDC Activities**

TIST IIC organised *Workshop on Entrepreneurship Skill, Attitude and Behaviour Development* on 31<sup>st</sup> January 2023

The Department of Electrical & Electronics Engineering, in collaboration with IIC TIST, celebrated National Science Day on 10<sup>th</sup> February 2023.

Robotics and Automation students of Toc H have received Best Innovation Award of Rs.1 Lakh at 'SRISHTI 2023' for the project titled 'Veeksha'

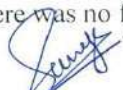
18.07 **Extension Activities**

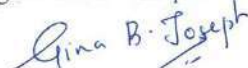
IQAC congratulated all the departments for extension of Consultancy services NSS in association with DATRI planning a blood stem cell donation camp on April 26<sup>th</sup> 2023 at Toc H Institute of Science & Technology.

18.08 **Any other Matters Arising**

IQAC congratulated Dr. Aishwarya V of Electrical and Electronics department for receiving PhD through KTU approved Research Centre of Toc H.

As there was no further business the meeting ended at 4.00 pm

  
Asst. Prof. Sangeetha S  
IQAC Asst. Coordinator

  
Dr. Georgina Binoy Joseph  
IQAC Coordinator

  
Dr. Preethi Thekkath  
IQAC Chairperson






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**ARAKUNNAM**



**Action Taken Report (ATR) on the Minutes of the 18<sup>th</sup> Meeting  
held on 11<sup>th</sup> April 2023**

Minutes No.	Plan of Action	Achievements/Outcomes
18.02	AQAR 2021-22	Progress reported by stakeholders for the third cycle of NAAC accreditation
18.03	Internship Program	IQAC ascertained that all departments monitor the progress of internship both for UG and PG
18.05	Academic Audit	Files for the External Academic audit for KTU,NBA and ISO are found to be ready
18.07	Extension Activities	NSS in association with DATRI successfully completed a blood stem cell donation camp on April 26 <sup>th</sup> 2023 .

  
Principal & Chairperson, IQAC

