

**Toc H INSTITUTE OF SCIENCE & TECHNOLOGY**  
**Arakkunnam**

**Minutes of the meeting**

REF. NO. TIST/P/53990/1/2021-22 dated 07/09/2022.

14/09/2022

**Sub: - Minutes of Anti- Ragging committee meeting**

**Agenda:-**

- 1) To discuss the steps to be initiated to eliminate ragging from the campus.
- 2) To plan the date for conducting the anti ragging awareness class for hostel students separately.
- 3) To plan and arrange classes by Police officer and Judge / advocate for second year students.
- 4) To ensure the rounds at nook and corners of the campus after commencement of first year classes. Allocation of duties to faculty members at various places to ensure anti- ragging.
- 5) Any other points related to ragging.

**Members Present:-**

1. Prof.(Dr.) Preethi Thekkath (Principal) Chairman
2. Dr. Rajesh Kocheril(HOD- ME) , Convenor
3. Dr DEEPA ELIZABETH GEORGE (HOD- ECE), Member
4. Dr. Sreeja M S (HOD 1st Year), Member
5. Dr. Vasudev R (HOD – CE Dept), Member
6. Asso. Prof. Sreela Sreedhar (HOD – CS Dept) , Member
7. Asso.Prof. Mangala Devi K.T. - (HOD EEE), Member
8. Asst. Prof. Thomas A. Vetteth (HOD – SF Dept.), Member

**Decisions:-**

S.No	Points	Action by	Date
1	Classes to be conducted separately for day scholars and hostellers about consequences of ragging and its punishments.	Dr Rajesh Kocheril - For hostel students	26, 27 and 28 Sep 2022
2	To plan and arrange classes by Police officer and Judge / advocate for second year students.	Dr Rajesh Kocheril	After commencement of first year class

3	Rounds at nook and corners of the campus after commencement of first year classes. Allocation of duties to faculty members at various places to ensure anti- ragging	Dr Rajesh Kocheril	25 Oct 2022
4	Placing of offence & punishment board related to ragging in all building	Dr Rajesh Kocheril	25 Oct 2022
5	Periodic reminder to students about not to involve in ragging	All HOD's	Periodic



Dr Rajesh Kocheril  
Convener- Anti ragging

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**Toc H INSTITUTE OF SCIENCE & TECHNOLOGY**  
**Arakkunnam**

**Action taken against meeting held on 14 Oct 2022**

REF. NO. TIST/P/53990/1/2021-22 dated 07/09/2022.

10/10/2022

**Sub: - Action taken report**

<b>S.No</b>	<b>Points</b>	<b>Action by</b>	<b>Date</b>	<b>Remarks</b>
1	Classes to be conducted separately for day scholars and hostellers about consequences of ragging and its punishments.	Dr Rajesh Kocheril - For hostel students	26, 27 and 28 Sep 2022	Completed. All final year hostel students briefed on 26, third year on 27 and second year on 29 Sep 2022
2	To plan and arrange classes by Police officer and Judge / advocate for second year students.	Dr Rajesh Kocheril	After commencement of first year class	Classes conducted for first & second year students
3	Rounds at nook and corners of the campus after commencement of first year classes. Allocation of duties to faculty members at various places to ensure anti- ragging	Dr Rajesh Kocheril	25 Oct 2022	Duties allotted
4	Placing of offence & punishment board related to ragging in all building	Dr Rajesh Kocheril	25 Oct 2022	Boards placed at all three buildings
5	Periodic reminder to students about not to involve in ragging	All HOD's		

Dr Rajesh Kocheril  
Convener- Anti ragging

**Toc H INSTITUTE OF SCIENCE & TECHNOLOGY**  
**Arakkunnam**

**Minutes of the meeting**

REF. NO. TIST/P/54181/1/2022-23 dated 04/10/2023.

09/10/2023

**Sub: - Minutes of Anti- Ragging committee meeting**

**Agenda:-**

1. To implement the steps to be initiated to eliminate ragging in campus.
2. To plan the date for conducting the anti ragging awareness class for first year & second year students
3. To plan the awareness class separately for hostel students.
4. To ensure the rounds at nook and corners of the campus after commencement of first year classes.
5. Allocation of duties to faculty members at various places to ensure anti- ragging.
6. Any other points related to ragging.

**Members Present:-**

1. Prof.(Dr.) Preethi Thekkath (Principal) Chairman
2. Dr. Rajesh Kocheril(HOD- ME) , Convenor
3. Dr DEEPA ELIZABETH GEORGE (HOD- ECE), Member
4. Dr. Sreeja M S (HOD 1st Year), Member
5. Dr. Vasudev R (HOD – CE Dept), Member
- 6 Dr. Sreela Sreedhar (HOD – CS Dept) , Member
7. Asso.Prof. Mangala Devi K.T. - (HOD EEE), Member
8. Asst. Prof. Thomas A. Vetteth (HOD – SF Dept.), Member

**Decisions:-**

S.No	Points	Action by	Date
1	Classes to be conducted separately for first year, second year day scholars and hostellers about consequences of ragging and its punishments.	Dr Rajesh Kocheril - For hostel students	01,02 & 03 Nov 2023
2	To plan and arrange classes by Police	Dr Rajesh Kocheril	After commencement of

	officer and Judge / advocate for second year students.		first year class
3	Rounds at nook and corners of the campus after commencement of first year classes. Allocation of duties to faculty members at various places to ensure anti- ragging	Dr Rajesh Kocheril	16 Oct 2023
4	Placing of offence & punishment board related to ragging in all building	Dr Rajesh Kocheril	16 Oct 2023
5	Periodic reminder to students about not to involve in ragging	All HOD's	Periodic

Dr Rajesh Kocheril  
Convener- Anti ragging

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