

Minutes of the Minority Cell Meeting

Date: 17/03/2023

Members

1. Asst. Prof. Saira Banu (S & H Department, Convenor, Ph: 9446045675) *Saira Banu*
2. Asst. Prof. Jesna N. M. (Civil Engineering, Member, Ph: 9946830111) *Jesna*
3. Ms. Nishamol M (Safety & Fire Engineering, Member, Ph: 9496944769) *Nishamol*
4. Mr. Safrin Saif (S5, Civil Engineering, Member, Ph: 7561846500) *Safrin*
5. Mr. Alen Vincent (S3, Safety & Fire Engineering, Member, Ph: 9567340171) *Alen Vincent*

Agenda:

1. Review of previous meeting
2. Status of enrollment
3. Status of scholarship distribution
4. Grievance
5. Academic performance

Sl No	Points Discussed	Action Plan
1	Review of the previous meeting was done	
2	Status of minority student enrollment	Final list to be verified with admission cell
3	Scholarships availed by minority students	Sanctioned list to be checked with college office
4	Issues of discrimination or grievances faced.	No issues were pointed out till and asked students to report if any.
5	Academic performance of the students	Remedial class for students having difficulty in academics

Prepared by:

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Approved by:

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**ACTION TAKEN REPORT ON MINORITY CELL MEETING HELD ON
17/03/2023**

Date: 23/03/2023

The following are the status of actions taken based on the meeting of minority cell held on 17/03/2023:

- 1) Final list of the minority students enrolled in the academic year 2022-2023 was verified with admission cell.
- 2) List of students availing scholarship was availed from the office.
- 3) No issues of discrimination or grievance was registered.
- 4) HODs of departments monitor the conduct of the remedial classes.