

Minutes of the SC/ ST committee meeting Date:20 /09/2023

Members

Asso. Prof. Sreela Sreedhar (HOD CSE), Convener
 Asst. Prof. Ranjith PS (Maths Dept, Member)
 Asst. Prof. Anoo M.S (ME Dept, Member)
 Ms. Santhi NM .(Lab Instructor IT , Member)
 Ms. Devika Krishnan (Lab Instructor DoE, Member)
 Ms. Shiju Thomas (Office) Member
 Ms. Abhirami Raj (Student (CE) , Member)

Objectives

The Cell will take care of SC/ST students with respect to.

- Scholarships – their distribution to the beneficiaries on time.
- Solve any problems occurred during their educational career
- Making arrangements for sending statistical information required by University/Government authorities.
- Any issues relating to discrimination experienced by the students in the College.
- Students, especially belonging to SC/ST, if they have any issues on the above, may register their complaint either in the cell office.

SI No	Points Discussed	Action Plan
1.	Review of the previous meeting was done	.
2.	Keeping record of the details of students availing scholarships	• Details Filed and verified.
3.	Discussed if there is any issue faced by students relating to discrimination or any other matter	• No issues pointed out
4.	Decided to collect the academic performance of students in Internal assessment tests and university examinations and inform HODs to monitor their performance	• Decided to constantly monitor the academic performance of students and extend additional help to the required candidates

Prepared By:

Dr. Sreela Sreedhar, Convener

Approved By:

Dr. Preethi Thekkath, PRINCIPAL – TIST