

**Toc H Institute of Science & Technology**  
**Arakkunnam, Ernakulam, 682313**

03/03/17

Governing Body was reconstituted with the following members

Sl. No	Member
1	Prof.(Dr.) P.J. Joseph, President, Toc H Public School Society
2	Dr. K. Varghese, Founder Director and Manager, Toc H Public School Society
3	Mr. K.A. Simon, Secretary, Toc H Public School Society
	Mr. M.X. Paul Vincent, Treasurer, Toc H Public School Society
5	Prof. (Dr.) PreethiThekkath, Principal, TIST
6	Prof.(Dr.) R. Ravindran Nair, Dean Academic and Student Affairs, TIST
7	Prof. (Dr.) Babu John, Vice Principal, TIST
8	Dr. Babu T. Jose, Former Director, SOE, CUSAT
9	Mr. George Thomas, Chief Manager, BPCL
10	Dr. George Sleeba, Executive Director, K. Chittilappilly Foundation, Former CMD, FACT Ltd.
11	University/AICTE Representative
12	Government Representative

Approved By:

  
President,

Toc H Public School Society

  
Manager,

Toc H Public School Society



**TOC H INSTITUTE OF SCIENCE AND TECHNOLOGY  
ARAKKUNNAM**



**Agenda for Governing Body Meeting on 27<sup>th</sup> March 2017 at 2:00 pm**

1. Introduction of all Committee Members
2. Welcome by President, TIST
3. Report by Principal
4. Discussion on future plans of the Institute
5. Any other matter of interest permitted by the Chairman

Minutes of Governing Body Meeting held on 27<sup>th</sup> March, 2017

Venue: Ashoka Hall Time: 02:00 pm

**Agenda**

1. Introduction of all Committee Members
2. Welcome by President, TIST
3. Report by Principal
4. Discussion on future plans of the Institute
5. Any other matter of interest permitted by the Chairman

**Minutes**

1. The Meeting started with a silent prayer and self-introduction by the members present.
2. Prof. (Dr.) P.J Joseph, President, Toc H Public School Society, welcomed the gathering. In his address, he dwelt on the activities of the Toc H School Society and emphasized on its relentless effort in striving for excellence in all fields. He invited suggestions on making the Institution a centre of excellence by laying emphasis on research activities in all departments.
3. The Principal, Prof. (Dr.) Preethi Thekkath presented a report on the activities in TIST in the previous academic year 2016-17. The major highlights were as follows:
  - a. Considering the latest University results (2016 Result), the college has secured third position among the 21 colleges under CUSAT(Pass %: 61). MBA result of 2015 batch is 71%. In the recently published first and second semester KTU results, the college has achieved an aggregate subject pass of 60.75 %
  - b. In the academic year 2016-17, students participated in the placement process of 20 companies. 174 students got placed in various prestigious organizations out of the eligible 210 students. There is a 45% increase in Infosys Placement this year compared to that of the previous year.
  - c. Infosys Campus Connect MoU got renewed till December 2018 and over the years 2600 students got certified for Infosys Business Communication and

Foundation Programme. Last year, we were adjudged as the Advanced Partner Institute by Infosys Campus Connect, Trivandrum Development Centre.

- d. During the year 2016-17 the number of faculty with Ph. D. Degree has increased from 25 to 26 in the college. Asst.Prof. Rintu Mary Sebastian was awarded Ph.D. during 2016-17. The total research publications of faculty and students in journals during the year are as follows:

Faculty – 16

PG students – 25

- e. The Civil Engineering Department was chosen as the technical consultant for low cost housing scheme under the 'Pradhan Mantri AwaazYojana' by the Mulanthuruthy Panchayat.
- f. TIST has signed MOU with Daikin Refrigeration as a centre of excellence for setting HVAC lab in our Mechanical Engineering Department. This is the first one of its kind in Kerala.

MOUs with the following industries and Universities are active:

Oracle Academy

Local Academy of CISCO

Infosys Ltd.

Information and Communication Technology Academy of Kerala (ICTAK)

KITCO for skill training

University of Kelaniya, Sri Lanka

Agilent Technologies

Intel Technologies

Enviocare India Pvt. Ltd., Madurai, TamilNadu

Fire and Security Association of India Technolodge, Kakkor

VSB Technical University of Ostrav of Czech Republic

CITS

BRCORPS, Singapore

HolmarkOpto-Mechatronics Pvt. Ltd.

Centre for Development of Advanced Computing, Vellayambalam, TVM

Tata Consultancy Services Ltd (TCS).



CADD Centre Training Services Pvt.Ltd.

DAIKIN

MoU request has been signed with University Technologies, Malaysia.

- g. The E-outreach Programme by IIT-Bombay chose TIST as one of its remote centers which gives training programmes covering various topics of relevance to different disciplines. Two registered teams from TIST were selected in the HACKATHON event of IIT Bombay.
  - h. Four of our Departments have applied for NBA Accreditation – ME, CE, EC, CSE and will be uploading the Self-Assessment Report in May, 2017.
  - i. Currently there are 44 students who are the chosen beneficiaries of 'TIFFERS', availing full/half/hostel fee concessions.
4. Discussions on future plans of the Institute
- a. As government organizations and certain other organizations rely on GATE score for recruiting employees, the college should provide students with GATE coaching thereby improving opportunities for better placements.
  - b. The recent trend in campus interviews (all colleges, in general) reflects that students do not fare well in group discussions. Hence, it would be beneficial if training was arranged in line to this.
  - c. Students should be oriented on how to get better placements even after completing their course, by emphasizing on the importance of enrolling in courses such that no gap is seen in their career graph.
  - d. Opportunities for students for joint projects with industries would help to improve their employability and enable them to relate more to what they have learned in class.

- e. The Industry experts on the Governing Body promised their support in helping the institution enter into tie-ups with organizations for internships and projects for students.



Prepared by  
Dr. Babu John  
Vice Principal



Approved by  
Dr. Preethi Thekkath  
Principal



TOC H INSTITUTE OF SCIENCE AND TECHNOLOGY

ARAKKUNNAM

Governing Body Meeting on 27<sup>th</sup> March 2017



Sl. No	Member (Name)	Signature
1	Prof.(Dr.) P.J. Joseph, President, Toc H Public School Society	
2	Dr. K. Varghese, Founder Director and Manager, Toc H Public School Society	
3	Mr. K.A. Simon, Secretary, Toc H Public School Society	
4	Mr. M.X. Paul Vincent, Treasurer, Toc H Public School Society	
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# TOC H INSTITUTE OF SCIENCE & TECHNOLOGY

GOVERNING BODY MEETING 27<sup>th</sup> MARCH 2017

## ACTION TAKEN REPORT

Sl.No	Discussion Made in Meeting Minutes	Responsibility	Action Taken
1.	Gate Coaching Classes	HODs	Awareness program and classes conducted.
2.	Group Discussion	Placement Officer	Soft Skill Training programs conducted in addition to Aptitude Training.
3.	Filling Gaps in student skills	HODs	Various workshops and technical programs conducted by departments .Students encouraged to undergo internships. MOUs with HMT, CADD Center etc.
4.	Joint Project with Industries	HOD R&D , HODs	Funded project from Ajaco Software Pvt Ltd.

  
PRINCIPAL

09/04/2018





No: TIST/P/ 37125/2016-17

dated 8<sup>th</sup> May 2017

The Registrar  
APJ Abdul Kalam Technological University  
CET Campus  
Thiruvananthapuram.

Sub: Nomination as Member, College Governing Council

Dear Sir,

As per the AICTE Approval Process Hand Book 2017-2018, (Appendix 18 – copy attached), we have to include one Nominee of the State Government in the College Governing Council.

We would therefore request you to kindly nominate an official, to be included in the Governing Council of the College.

Thanking you,

Yours faithfully,

  
Prof (Dr) Preethi Thekkath  
PRINCIPAL I/c.

Encl: as above.



Trakkannam P.O., Pin: 682 313, Emmakulam Dist., Kerala, India

No. TIST/P/ 37124/2016-17

dated 8<sup>th</sup> May 2017

The Director of Technical Education,  
Government of Kerala,  
Padinavilasam Street, Fort P.O  
Thiruvananthapuram-695023.

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Thanking you,

Yours faithfully,

Prof (Dr) Preethi Thekkath  
PRINCIPAL I/c.

Encl: as above.

TIST Arakkunnam,  
Dt 27<sup>th</sup> March 2017

Principal I/c.  
TIST.

Sub: Sitting fee allowance & TA for Governing Council Members

We have to pay Rs.3,000/- each to three external Members of Governing Council, namely, (1) Dr George Sleeba; (2) Dr Babu T Jose and (3) Mr George Thomas (BPCL), who are attending the Meeting today.

A sum of Rs.9,000/- may kindly be sanctioned for this purpose.

Accts.

*May be given*  
*[Signature]*  
Administrative Manager  
27/3/17  
*[Signature]*  
27/3/17

LIST OF GOVERNING COUNCIL MEMBERS (2016-17)

1. Prof. (Dr.) P. J. Joseph - President Toc H Public School Society
2. Dr. K. Varghese - Founder Director & Manager Toc H Public School Society.
3. Mr. K.A. Simon - Secretary, Toc H Public School Society.
4. Mr. M. X Paul Vincent - Treasurer Toc H Public School Society.
5. Prof. Dr. Preethi Thekketh - Principal, TIST
6. Prof Dr. Raveendran Nair - Dean Academics, TIST
7. Prof. Dr. Babu John - Vice Principal, TIST
8. Dr. Babu T. Jose - Member
9. Mr. George Thomas, BPCL - Member
10.  Mr. George Sleeba, V. Guard - Member.