

Minutes of Governing Body Meeting held on 5th February 2019

Venue: Ashoka Hall Time: 9:30 am

Agenda

1. Introduction of all Committee Members
2. Welcome by Founder Director & Manager, TIST
3. Report by Principal
5. Discussion on future plans of the Institute
6. Any other matter of interest permitted by the Chairman

Minutes

1. The Meeting started with a silent prayer and self-introduction by the members present.
2. Toc H Public School Society, Founder Director and Manager, Dr. K Varghese, welcomed the gathering.
3. The Principal, presented a report on the activities of the college during the academic year 2018-19. She highlighted various achievements of the institution.
 - a. The institution is one among the 10 Engineering colleges in Kerala for Unnath Bharath Abiyan, a project of India Government, sponsored by MHRD to enrich rural India through higher education institutions & part of SAGY scheme. The department of IT initiated the project to engage the faculty and students of Higher Educational Institutions for understanding rural realities.
 - b. Final year Computer Science Department student project titled "Co-operative vehicle platooning using machine learning and computer vision" was selected under Research Seed Money Scheme and Student Project Scheme for funding by APJKTU. A fund of Rs 20000 was sanctioned for the same.
 - c. CERD funding of Rs. 35,000 was received from APJKTU for the ECE department student project "Portable Malaria Rapid Diagnostic Device".
 - d. The placement activities are in full swing and 156 students have been placed till date.

e. The BMW Skill Next initiative was launched as part of which BMW sponsored Twin Power Turbo In-Line 4 cylinder diesel engine and an 8 speed Steptronic Automatic Transmission unit.

f. The MBA department at TIST signed an academic MoU with Polytechnic of Pozega, Croatia to launch ERASMUS.

g. TIST has signed MoA with ASAP, a Kerala government initiative to set up Advanced Skill Development Centre.

h. Team Toc H had contributed Rs. 14, 00,000 to the Chief Minister's Distress Relief Flood.

4. Discussion on future plans of the Institute

a. The institution should leverage its strengths and work in interdisciplinary areas.

b. The ASAP training has to be acknowledged as a golden opportunity these projects have IIT linkages which would help to improve association with the IITs for further funded projects. Each department has to establish a connection with the IITs.

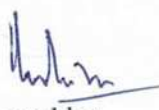
c. The college should aim to target parents and students in and around the vicinity for improving admissions.


d. Executive development programs may be launched, which has flexible contact hours for industry people.

e. The events and extra curricular activities must be projected in the website as it the primary source of information to the prospective students. Social media and digital marketing should be improved. Industry feedback from core companies and video clippings from industry people must be put on the website.

f. Thrust should be given for in depth research and development (R&D initiatives- CWRDM and RRL). Efforts to be directed to receive patents and publications. By advancements in research and be receiving funded projects, the institution could move towards financial independence.

- g. Have to make efforts to connect with NPOL or government institutions and conduct research in real time areas. This would enable us to receive funding from and improved relationship with premier institutions.
 - h. The presence of the institute should be made felt across and outside the state.
 - i. The institution should take efforts to improve research publications, number of Ph.D holders and Ph.D guides.
 - j. The rain water harvesting projected should be linked with irrigation and tie-ups for projects in this area may be made with University of Israel.
 - k. M.Tech programs which are flexible should be launched.
 - l. Instead of having individual events by different departments, these have to clubbed together so that it would be a mega event and would receive more attention from the public.
5. The Vice principal thanked all those present for their valuable contributions.


Prepared by
Prof.(Dr.) Babu John


Approved by
Prof. (Dr.) PreethiThekkath



Toc H Institute of Science & Technology, Arakkunnam

Governing Body Meeting held on 5 February 2019

Sl. No	Member	Signature
1	Dr. Alex Mathew, President, Toc H Public School Society	
2	Dr. K. Varghese, Founder Director and Manager, Toc H Public School Society	
3	Er. C.S. Varghese, Secretary, Toc H Public School Society	
4	Mr. M.X. Paul Vincent, Treasurer, Toc H Public School Society.	
5	Prof. (Dr.) Preethi Thekkath, Principal, TIST	
6	Prof.(Dr.) R. Ravindran Nair, Dean Academic and Student Affairs, TIST	
7	Prof. (Dr.) Babu John, Vice Principal, TIST	
8	Dr. Babu T. Jose, Former Director, SOE, CUSAT	
9	Mr. George Thomas, Chief Manager, BPCL	
10	Dr. George Sleeba, Executive Director, K. Chittilappilly Foundation, Former CMD, FACT Ltd.	

TOC H INSTITUTE OF SCIENCE & TECHNOLOGY
GOVERNING BODY MEETING, 5th FEBRUARY 2019

ACTION TAKEN REPORT

Sl.No	Discussion Made in Previous Meetings	Responsibility Assigned	Action Taken
1	Work in Multidisciplinary Areas	Principal/ HODs	BTech in Robotics and Automation started in 2019-2020. FDP organised in multidisciplinary areas.
2	Establish connection with IITs	Principal/HODs	Discussion with Professors from premier institutions.
3	Improving admissions	Principal/HODs	Programmes conducted in schools in TIST to engage school students.
4	Executive Development Programs	Principal/HODs	Planning for possible programs.
5	Project Events & Activities through website	IT Department(Website team) HODs	Website updated regularly.
6	Improve R&D Initiatives	HOD R&D	Funds have been sanctioned for students and faculty projects from various agencies like APJKTU, IERD,UBA etc.
7	Improving connect with premier research institutions	HOD R&D, HODs	Contacts have been made and student projects are being undertaken in these institutions(NPOL,CUSAT)
8	Improvement in research publication, PhD holders and PhD guides	Principal,HOD,R&D HODs	Faculty encouraged to take up such activities.
9	Rain water harvesting	AM,HOD Civil	Preliminary work being planned.
10	Combined events of various departments	Principal, HODs	Technical festivals of various department on a common date


PRINCIPAL

09/01/2020



Toc H INSTITUTE OF SCIENCE & TECHNOLOGY

Arakkunnam P.O., Ernakulam, Kerala, India - 682 313

Approved by AICTE, New Delhi

Affiliated to APJ Abdul Kalam Technological University

An ISO 9001:2015 Certified Institution



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A NAAC Accredited Institution

Ref.No:TIST/GB/35375/2019-20

10.01.2019

The Director of Technical Education
Government of Kerala
Padmavilasam Street, Fort P.O.
Thiruvananthapuram-695 023./

Sir,

Sub : Nomination as Member, College Governing Body.

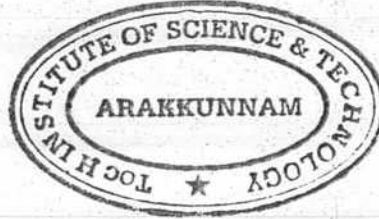
As per the AICTE Approval Process Hand Book 2019-20, (Appendix 18 – copy attached), we have to include one Nominee of the State Government in the College Governing Body.

We would therefore request you to kindly nominate an Official, to be included in the Governing Body of the College.

Thanking You,

Yours Sincerely,

Prof. (Dr.) Preethi Thekkath
Principal



"A meeting place of innovative minds"



Civil Engineering
Computer Science & Engineering
Electronics & Communication Engineering
Mechanical Engineering

UG Programmes Accredited by NBA for 3 Years till June 30, 2020

A Higher Education Institution under Toc H Public School Society

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Email: toch@vsnl.net, Website: www.tochschoo.org



Ref.No:TIST/GB/35374/2019-20

10.01.2019

The Registrar
APJ Abdul Kalam Technological University
CET Campus
Thiruvananthapuram.

Sir,

Sub : Nomination as Member, College Governing Body.

As per the AICTE Approval Process Hand Book 2019-20, (Appendix 18 – copy attached), we have to include one Nominee of the affiliating University in the College Governing Body.

We would therefore request you to kindly nominate an Official, to be included in the Governing Body of the College.

Thanking You,

Yours Sincerely,

Preethi Thekkath
Prof. (Dr.) Preethi Thekkath
Principal

