

Ref.No.TIST/P/54870/2022-23

31/10/2022

CIRCULAR

Sub: Reconstitution of the Governing Body for the academic year 2022-23

As per the guidelines of the KTU circular No. KTU/ASST6(ADMIN)/1902/2021 dated 31.07.2022 the Governing Body Committee was reconstituted with the following members. (Re-constitution of the Governing Body for the Academic year 2022-23):-

1. **Dr. Alex Mathew** (President, Toc H Public School Society).
2. **Dr. K. Varghese** (Founder Director & Manager, Toc H Public School Society).
3. **Er. C. S. Varghese** (Secretary, Toc H Public School Society).
4. **Mr. K. K. Mathew** (Treasurer, Toc H Public School Society).
5. **Mr. George Thomas** (Chairman of the Governing Body). (General Manager (PR & Admin, BPCL - Kochi Refinery.)
6. **Prof. (Dr.) P.G. Sankaran**, (Pro VC CUSAT.)
7. **Dr. A. Unnikrishnan** (Associate Director at NPOL, DRDO, Retd.).
8. **Mr. Ramesh Nair**, (CMD, APTIV Connection Systems, India)
9. **Prof (Dr.) Preethi Thekkath**, (Principal, TIST). (Governing Body Secretary)
10. AICTE Nominee.
11. Syndicate Nominee.
12. **Dr. Deepa Elizabeth George**, (Vice-Principal, TIST,) (HOD, Dept. of Electronics, TIST.)
13. **Dr. S Perumal Sankar**, (PG Dean)(Professor, Department of Electronics, TIST.)
14. **Dr. Georgina Binoy Joseph**, (UG Dean) (Asso.Prof, Dept. of RA, TIST.)



31/10/22
Dr. Preethi Thekkath
 Principal

Minutes of the Governing Body Meeting held on 31st October 2022

Venue: Ashoka Hall

Time: 10 am

Agenda of the Meeting

1. Introduction of Governing Body Members.
2. Welcome by Dr. Alex Mathew (President, Toc H Public School Society)
3. Special Address by Dr. K Varghese (Founder Director & Manager, Toc H Public School Society)
4. Report by Dr. Præethi Thekkath (Principal, TIST)
5. Discussion on
 - a. Impact of NEP (National Education Policy) 2020 on the Institute.
 - b. Selection of new courses in UG and PG
 - Selection of Value-Added Courses
 - c. Measures to improve the visibility and perception of the Institute.
 - d. Steps to improve academics and placements.
 - e. Steps to increase R&D and Consultancy
 - Collaborative projects with funding from AICTE and the industry
 - New MoUs with the industry for providing internships, apprenticeships, and training.
 - f. Any other matter of interest permitted by the Chairman.

Minutes of the Governing Body Meeting

1. The meeting commenced with a silent prayer followed by the self-introduction of all the members present.
2. The Governing Body Meeting began with the Welcome Address by Dr. Alex Mathew (President, Toc H Public School Society). He emphasized that the college faculty and staff must be committed to the vision of the Institute and instill life skills among our students. Younger faculty must be inspired to give their best to this noble profession.
3. The Principal presented a report on the activities of the college during the academic year 2021-2022. The main highlights are as follows:-

a) The list of MoU's signed by the Institute:-

- MoU's signed with CAFET INNOVA Technical Society (CITS) Hyderabad, BASHA Research Corporation (BR Corp) Singapore and CADD Centre training Services Piravom.
- MoUs with various organizations like Technolodge, (Kerala's first rural IT park), CDAC, ICTAK, Oracle Academy, VSB Technical University and Ostrava, Czech Republic
- MoU with the Air-conditioning giant Daikin Air-conditioning India Pvt. Ltd. (DAIPL), Kerala Industrial and Technical Consultancy Organization, (KITCO), TIME and CAD Center.

b) The list of International Collaborations by the Institute:-

- The Civil Department has the MoU's signed with Universiti Teknologi Malaysia and INTI International University Malaysia.
- Memorandum of Understanding for Academic, Scientific and Cultural Cooperation with the University of Kelaniya (UoK) and Toc H Institute of Science and Technology.
- Toc H MBA became the First Institute in Kerala to partner with Veleuciliste U Pozegi, Croatia under the prestigious ERASMUS + Mobility programme.

c) Received funding worth Rs.20 lakhs from AICTE - MODROB. The Institute was selected as K-DISC's partner institution under the One District One Idea MSME innovation clusters programme and received funding worth Rs.9 lakhs.

Received research funding worth Rs. 75 lakhs from KTU-CERD, Institution of Engineers(India), UBA, Mulanthuruthy Panchayath, AICTE, KSCSTE, KSUM, etc in the last four years.

Received funding of Rs.1 lakh from AICTE-Scheme for Promoting Interests, Creativity and Ethics among Students (SPICES). TIST also received consultancy from NATPAC to study the feasibility of Water Metro in Cochin city.

The Institute received funding from International Centre for Free and open source software (ICFOSS) for Free and Open Source Promotion.

The Institute installed an Automatic Weather Station (AWS) along with a 2 D Video Disdrometer with joint research collaboration with ACARR, CUSAT.

- d) Institute has been recognized as the Third Party Quality Assurance Unit for Rebuild Kerala Projects of the Government of Kerala
- e) Toc H is a participating institution in all the initiatives of MoE's Innovation Cell – NIP, IIC, and ARIIA.
- f) Toc H is an approved NEBOSH training centre. The Safety and Fire Engineering department is included in the official website of the Board of Certified Safety Professionals (BCSP), USA.
- g) The Institute has 6 patents filed, 5 patents awarded, 31 alumni entrepreneurs, 15 start-ups, 9 prizes won in Ideathons and 15 prizes won in hackathons.

The following is the list of patents awarded:-

- Indian Patent for the invention of “A system to clean waste from tunnels” by Dr. Deepa Elizabeth George, Dhanya Rajeswari, Swathy Satheesh, Shyon P Johnson and Dr. Georgina Binoy Joseph.
 - South African Innovation Patent for the invention of “A portable and Rapid Malaria Detecting Device” by Dr. Georgina Binoy Joseph, Dr. Deepa Elizabeth George, Dhanya Rajeswari, Neethu George and Deepa Mary Varghese.
 - Indian patent for “ Sustainable Cement Concrete Composite” by Dr.Vasudevan. R
 - Indian patent for “Low cost rider protection and guidance unit for two wheelers” by Mr.Nishant Krishnan and Dr.Vinu R.
 - Australian Innovation Patent “A System and method for extracting coconut endosperm without breaking its shell” by Mr.Ritwik A.
- h) The placements are in full swing and a total of 385 students are placed. (2021-22)

Discussion on plans of the Institute

1. Impact of NEP on the Institute.

The management and Principal will study measures to be prepared for the implementation of NEP 2020 in the Institute. The incorporation of non-engineering courses and the Academic Bank of Credits will be studied.

Selection of New Courses (UG & PG)

Value Added Courses should be given importance by all departments. Emphasis should be given to the development of skills required by industry.

Certifications will aid in accreditations and audits will facilitate consultancy work for the departments. Special courses may be offered wherein students can develop and convert their idea into products.

2. Measures to improve visibility and perception of the Institute.

Collaboration with reputed industries and R&D organisations for projects and consultancy should be improved. Institute should identify and designate faculty to have an interface with the industry. The presence of the institute should be felt across and outside the state through projects and consultancy.

3. Steps to improve academics and placements.

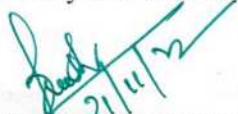
There should be a mechanism for reviewing the work records and continual improvement of faculty. Newly joined faculty should be mentored by senior faculty. Incorporating relevant projects and industrial training for students, faculty, and staff will lead to an improvement in faculty and student skills, results, and placement.

4. Steps to increase R&D and Consultancy

Efforts have to be taken by the Institute to connect with NPOL and other government institutions like the Department of Space to conduct research in relevant areas. This would enable the Institute to receive funding and an improved relationship with premier institutions.

Our institute must develop patents and innovations that can be transferred to industry. More projects should be undertaken in collaboration with nearby panchayats. TBI should take a lead role in collaborative projects with industry and R&D organisations.

TBI should become active in supporting the entrepreneurial aspirations of faculty and student. Socially relevant projects to inspire students should be implemented by the institute. Efforts must also be directed to increase patents awarded and publications. Faculty and students must collaborate with industry and develop intelligent solutions.


21/11/22
Dr. Preethi Thekkath
Principal

Toc H Institute of Science and Technology



Toc H INSTITUTE OF SCIENCE & TECHNOLOGY



TIST

Governing Body Meeting (31.10.2022)

Sl. No	Member	Signature
1.	Dr. Alex Mathew (President, Toc H Public School Society)	
2.	Dr. K. Varghese (Founder Director & Manager, Toc H Public School Society).	
3.	Er. C. S. Varghese (Secretary, Toc H Public School Society)	
4.	Mr. K. K. Mathew (Treasurer, Toc H Public School Society).	
5.	Mr. George Thomas (Chairman of the Governing Body). General Manager (PR & Admin), BPCL - Kochi Refinery.	
6.	Prof. (Dr.) P.G. Sankaran, Pro VC CUSAT.	
7.	Dr. A. Unnikrishnan (Associate Director at NPOL, DRDO, Retd.).	
8.	Mr. Ramesh Nair, CMD, APTIV Connection Systems, India	
9.	Prof (Dr.) Preethi Thekkath, (Principal, TIST).	
10.	AICTE Nominee.	
11.	Syndicate Nominee.	
12.	Dr. Deepa Elizabeth George, (Governing Body Secretary). HOD, Department of Electronics, TIST.	
13.	Dr. S Perumal Sankar, PG Dean, Professor, Department of Electronics, TIST.	
14.	Dr. Georgina Binoy Joseph, IQAC Coordinator, Asso.Prof, Dept. of RA, TIST.	

ACTION TAKEN REPORT, DECEMBER 2022

Sl.No	Discussions Made in Previous Meetings	Action Taken
1.	Impact of NEP on the Institute. Selection of New Courses (UG & PG) Value-Added Courses	<ul style="list-style-type: none"> • Courses like MCA, B.Tech - Artificial Intelligence shall be introduced. • Organize value-added courses for all the students at the end of every semester like ; <ol style="list-style-type: none"> 1. Programming in Matlab 2. Python for Time Series Data Analysis 3. Python for Data Analysis and Data Visualisation 4. Python DashBoards 5. Python for Data Analysis and Data Visualisation 6. Python: Object-Oriented Programming 7. Machine Learning: Feature Selection for Machine Learning 8. Machine Learning: Feature Engineering for Machine Learning 9. Machine Learning: Hyperparameter Optimization 10. Machine Learning: Deployment of Machine Learning Models 11. Machine Learning: Machine Learning with Imbalanced data 12. Machine Learning: Testing and Monitoring Machine Learning

		<p>Model Deployments</p> <p>13. Machine Learning: Natural Language Processing in Python</p> <p>14. Machine Learning: Unsupervised Machine Learning</p> <p>15. Machine Learning: Supervised Machine Learning</p> <p>16. Data Science: Transformers for Natural Language Processing</p> <p>17. Deep Learning: Advanced Natural Language Processing and RNNs</p> <p>18. Deep Learning: Advanced Computer vision</p> <p>19. Deep Learning: Pytorch for Deep Learning</p> <p>20. Deep Learning: Pytorch for Medical Image Analysis</p> <p>21. Deep Learning: Tensor Flow 2.0 For Deep Learning And Artificial Intelligence</p> <p>22. Data Science: statistics for data science</p> <p>23. Accelerating Deep Learning with GPU -IBM</p> <p>24. Accessing Hadoop Data Using Hive -IBM.</p> <ul style="list-style-type: none"> • Already achieved BCSP certification (US) for students who has completed B Tech Degree in Safety and Fire Engg. NEBOSH certification from UK will be added as a value added
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		<p>course.</p> <ul style="list-style-type: none"> • Value added program on Industrial-automation technology for BTech RA, Value add-ed programs on Open CV, embedded technologies and Robotics for BTech ECE and RA • Value added course on ETABS,BIM, BEXEL manager • Soft skill development. • Introduce Integrated MBA Course with certification programmes.
2.	Measures to improve visibility and perception of the Institute.	<ul style="list-style-type: none"> • Indirect marketing , undertaking projects in communities, doing service learning, instilling civic virtue in students and staff. • MoU's with industry and premier institutions, Tech fest's, Conferences and seminars, more placements • Digital marketing, outreach program, induction program • Establish a Center of Excellence in each department association with industries. • Improve placement, and encourage students for higher studies and research. • It is important to get student opinions to improve reputation.

		<p>Surveys are to be conducted among students.</p> <ul style="list-style-type: none"> • Steps are to be taken to improve the student engagement. • Creating a sense of belonging for students, teachers, and staff is essential. • Developing good relationships. • Brand Promise and Brand Strategy. • Establishing Incubation centers • Having an updated website and social media platform, which is handled by a dedicated team/agency • Use social media and networks to promote your research and reach a wider audience. • Providing student-focused information. • Sharing Success stories of the institution. • Use Social Media Ads Feature • Safety training for PWD engineers & staff. Publicity through digital media. • Continue Website, Facebook and Instagram promotion. Concentrate more on print media and radio to reach common people. • Bringing eminent guests for functions.
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		<ul style="list-style-type: none"> • Hosting major event like Smart India Hackathon (SIH), IIC regional meet etc • Academic and research activities of local interest and of social commitment, to improve the good will. • Social Outreach Programmes to be conducted in schools and UG colleges. • Consistent academic performance and top Scorers in KTU. • Conduct quality programs, provide better infrastructure and skilled courses.
3.	Steps to improve academics and placements.	<ul style="list-style-type: none"> • Focussing on overall growth of the individual both in academics and extracurricular activities. Placement training activities to start as early as in the first year in order to groom students for better placements. • Industry interactions, tie up with industries for internships and placements. • Remedial and special coaching for Mathematics. Foundation course for Mathematics can be provided. • Market the previous placement Records. Academic Records:

		<p>Student and Staff academic records are significant for placement.</p> <ul style="list-style-type: none"> • Building trust and networking are significant for the Institution. • Portals to reach a plethora of Company HRs and Network with them. Encouraging students to create LinkedIn profile and post their success stories- to get the attention of HR. • Training should be focused on real-world problems and what the industry currently requires. • Visit to various schools to introduce about the courses. • Focus on obtaining 85% or above aggregate pass percentage and produce university rank holders • Arrange alumni interactions to motivate students • More than 2 quality site visits to improve practical exposure and employability through MoU • Constant interaction with alumni. • Continue class tests and peer learning. • Students to be motivated for being entrepreneurs which can be an extension of their final
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		<p>year project.</p> <ul style="list-style-type: none"> • Students will be encouraged to undergo various internships, which can lead to placements. • Carrier orientation classes for students to improve placements. • Quality intake by offering scholarships. • Regular Academic monitoring system (existing) • Coaching to improve communication skills • Steps to improve average CTC, Improve employability skills, Initiate weekly Business Newspaper Analysis (BNA), To focus on the holistic development of each student. • Invite companies with higher packages and provide intensive training programs, consistent monitoring of the academic performance and encourage peer learning programmes.
4.	Steps to increase R&D and Consultancy	<ul style="list-style-type: none"> • Encourage students to take up projects as part of their curriculum that are innovative and useful to the society. Offer the Institute's skilled talent and labour to outside agencies through marketing. • More funded projects,

		<p>consultancy through professional bodies and alumni's.</p> <ul style="list-style-type: none"> • Doctoral programs are to be encouraged among faculty. • Publish an open research statement. The process of developing and consulting on a research statement brings an opportunity to engage the research community and secure buy-in from key stakeholders. • Identify research thrust areas, promote research, and evaluate and disseminate research outcomes. The Identified thrust areas in Computer Science and Engineering a) Data Science b) Artificial Intelligence c) Natural Language Processing d) Data, network, and cyber Security e) Image Processing and Computer Vision f) Cloud, fog, and edge computing • Provide adequate funding for research when the faculty come up with good proposals. • Application-based education and hosting professionals from the industry: a) To Inculcate the thinking of research and innovation, the institution shall provide value-added courses, host professionals from the
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		<p>industry for lectures or seminars, and promote interaction with professionals for the students and faculty.</p> <ul style="list-style-type: none"> • To promote more MoUs with leading Industries and Universities for enhancing consultancy and research activities. • To provide a platform for sharing available research facilities. Form a platform for sharing the facilities and try to get the work done at a low cost. • Subscribing research journals- Journal articles are the final output of most research. They are the means to convey research findings, the latest discoveries, and developments, and future research prospects. Access to them will be a significant step in promoting research. • Support to students to publish their papers in reputed journals. Inviting industry professionals to utilise the advanced testing facility available at our college. • To start a research centre in association with leading IT companies. Showcase research projects developed, and those approved and funded,
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		<p>consultancy works, MOUs, etc. in college website, newspapers , etc. to publicise our products and services.</p> <ul style="list-style-type: none"> • Formulation of research committee including faculty and students. Research groups of faculty can be formed based on specialization. • Conduct awareness programmes on research culture and latest technology, funding agencies for faculty and students and motivate to do research through external funding. • Encourage students to do their projects in various govt. organizations such as ISRO, NPOL.
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Dr.Preethi Thekkath
Principal
Toc H Institute of Science and Technology

Handwritten signature and date: 20/12/22



31/10/2022

As per the guidelines of the KTU circular No. KTU/ASST6(ADMIN)/1902/2021 dated 31.07.2022 the Governing Body Committee was reconstituted with the following members. (Re-constitution of the Governing Body for the Academic year 2022-23):-

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HOD, Dept. of Electronics, TIST.
13. Dr. S Perumal Sankar,
PG Dean
Professor, Department of Electronics, TIST.
14. Dr. Georgina Binoy Joseph,
IQAC Coordinator
Asso.Prof, Dept. of RA, TIST.

Preethi Thekkath
31/10/22

Dr. Preethi Thekkath
Principal





Arakkunnam P.O., Ernakulam, Kerala, India - 682 313
A NAAC Accredited Institute with USA Accredited Undergraduate & MSc programmes
Approved by AICTE, New Delhi, Affiliated to APJ Abdul Kalam Technological University



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tistcochin.edu.in

Ref. No.TIST /P/54624/2022-23

30-08-2022

Mr. Ramesh Nair
Country Managing Director
APTIV Connection Systems India Pvt. Ltd.
Arakkunnam, Rd, Pulickamaly,
Kerala 682313.

Sir,
Sub: Nomination as Member, College Governing Body.

Greetings from Toc H Institute of Science and Technology!

Toc H Institute of Science and Technology, Arakkunnam is affiliated to APJ Abdul Kalam University.

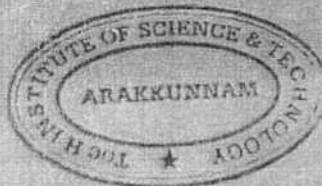
As per the Circular No.KTU/ASST6 (ADMIN)/1902/2021 dated, 29-06-2021, we have to include an industrial expert in the College Governing Body.

We would therefore request you to kindly accept our invitation to become a member of the Governing Body of the College.

Thanking You,

Yours Sincerely,

Prof.(Dr.) Preethi Thekkath
Principal



Civil Engineering
Computer Science & Engineering
Electronics & Communication Engineering
Mechanical Engineering

A Higher Education Institution under Toc H Public School Society

Regd. Office: Toc H Public School Society, Arakkunnam

+91 484 2304468 | 2306951 | 2306952 | 2306953 | 2306954 | 2306955 | 2306956 | 2306957 | 2306958 | 2306959 | 2306960 | 2306961 | 2306962 | 2306963 | 2306964 | 2306965 | 2306966 | 2306967 | 2306968 | 2306969 | 2306970 | 2306971 | 2306972 | 2306973 | 2306974 | 2306975 | 2306976 | 2306977 | 2306978 | 2306979 | 2306980 | 2306981 | 2306982 | 2306983 | 2306984 | 2306985 | 2306986 | 2306987 | 2306988 | 2306989 | 2306990 | 2306991 | 2306992 | 2306993 | 2306994 | 2306995 | 2306996 | 2306997 | 2306998 | 2306999 | 2307000

4 B.Tech programs re-accredited by NBA till June 30, 2023



Ref. No.TIST /P/54599/2022-23

24-08-2022

The Director,
AICTE Regional and Camp Offices,
College of Engineering Campus,
Thiruvananthapuram,
Kerala-695016.

Sir,

Sub: Nomination as Member, College Governing Body.

Greetings from Toc H Institute of Science and Technology!

Toc H Institute of Science and Technology, Arakkunnam with AICTE permanent ID:6275241 is affiliated to APJ Abdul Kalam University.

As per the Circular No.KTU/ASST6 (ADMIN)/1902/2021 dated, 29-06-2021 (Circular copy attached), we have to include an AICTE Nominee in the College Governing Body.

We would therefore request you to kindly nominate an Official, to be included in the Governing Body of the College.

Thanking You,

Yours Sincerely,

Prof.(Dr.) Preethi Thekkath

Principal





Ref. No.TIST/P/54600/2022-23

24-08-2022

The Registrar,
APJ Abdul Kalam Technological University,
CET Campus,
Thiruvananthapuram,
Kerala 695016.

Sir,

Sub: Nomination as Member, College Governing Body.

Greetings from Toc H Institute of Science and Technology!

Toc H Institute of Science and Technology, Arakkunnam with KTU Permanent Institution ID 65 is affiliated to APJ Abdul Kalam Technological University.

As per the Circular No.KTU/ASST6 (ADMIN)/1902/2021 dated, 29-06-2021 (Circular copy attached), we have to include a Syndicate Nominee of the University, in the Governing Body of the College.

We would therefore request you to kindly nominate an Official, to be included in the Governing Body of the College.

Thanking You,

Yours Sincerely,

Preethi Thekkath
24/8/22
Prof.(Dr.) Preethi Thekkath
Principal



Ref. No.TIST /P/54599/2022-23

24-08-2022

The Director,
AICTE Regional and Camp Offices,
College of Engineering Campus,
Thiruvananthapuram,
Kerala-695016.

Sir,

Sub: Nomination as Member, College Governing Body.

Greetings from Toc H Institute of Science and Technology!

Toc H Institute of Science and Technology, Arakkunnam with AICTE permanent
ID:6275241 is affiliated to APJ Abdul Kalam University.

As per the Circular No.KTU/ASST6 (ADMIN)/1902/2021 dated, 29-06-2021 (Circular copy
attached), we have to include an AICTE Nominee in the College Governing Body.

We would therefore request you to kindly nominate an Official, to be included in the
Governing Body of the College.

Thanking You,

Yours Sincerely,

Prof.(Dr.) Preethi Thekkath

Principal





Toc H INSTITUTE OF SCIENCE & TECHNOLOGY

Arakkunnam P.O., Ernakulam, Kerala, India - 682 313

A NAAC Accredited Institute with NBA Accredited UG programs & UGC 2(f) status

Approved by AICTE, New Delhi, Affiliated to APJ Abdul Kalam Technological University

An ISO 9001:2015 Certified Institution



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Ref. No.TIST/P/54600/2022-23

24-08-2022

The Registrar,
APJ Abdul Kalam Technological University,
CET Campus,
Thiruvananthapuram,
Kerala 695016.

Sir,

Sub: Nomination as Member, College Governing Body.

Greetings from Toc H Institute of Science and Technology!

Toc H Institute of Science and Technology, Arakkunnam with KTU Permanent Institution ID 65 is affiliated to APJ Abdul Kalam Technological University.

As per the Circular No.KTU/ASST6 (ADMIN)/1902/2021 dated, 29-06-2021 (Circular copy attached), we have to include a Syndicate Nominee of the University, in the Governing Body of the College.

We would therefore request you to kindly nominate an Official, to be included in the Governing Body of the College.

Thanking You,

Yours Sincerely,

Preethi Thekkath
24/8/22
Prof.(Dr.) Preethi Thekkath
Principal



Civil Engineering
Computer Science & Engineering
Electronics & Communication Engineering
Mechanical Engineering

A Higher Education Institution under Toc H Public School Society

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4 B.Tech programs re-accredited by NBA till June 30, 2023