

| GOVERNING BODY | |
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APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016
Ph: 0471 2598122; Fax: 2598522 www.ktu.edu.in Email: university@ktu.edu.in

No. KTU/ASST6(ADMIN)/1902/2021

Thiruvananthapuram
Thiruvananthapuram
Dated: 31.07.2022

CIRCULAR

Sub:- Affiliation and Renewal of Affiliation - Constitution of bodies and committee in Colleges affiliated to APJ Abdul Kalam Technological University as per Chapter 4 and 6 in the First Statutes of the University and UGC/AICTE Regulations- Revised Instructions - Issued - Reg.

Ref :- Circular No. KTU/ASST6(ADMIN)/1902/2021 dated 29/06/2021

As per the Circular cited, instructions were issued to constitute various committees / bodies in Colleges affiliated to the University as prescribed in the APJ Abdul Kalam Technological University First Statutes, 2020 and also as per regulations/directions issued by UGC and AICTE from time to time. Several institutions have sought clarity on the composition of various committees and bodies that are to be constituted in the Colleges as directed in the Circular cited above. The committees / bodies to be constituted in Colleges/institutions with its composition are detailed below.

(1) **Details of Governing Body** (Appendix 18 in APH 2021-22 and Chapter 4 Statute 4 Sub Statutes 1 and 2)

1. Governing Body in Government / Government Controlled Engineering Colleges

| Sl. No. | Composition | Nature of selection |
|---------|-------------|--|
| 1 | Chairman | An Industrialist who is interested in the development of Technical Education to be nominated by Govt. |
| 2 | Secretary | Principal/Head of Institution/Professor in charge of the Institution |
| 3 | One Member | <ul style="list-style-type: none">To be nominated by DTE in case of Government Engineering CollegesTo be nominated by the Director/Head of Society in case of Government controlled self-financing engineering colleges |
| 4 | One Member | AICTE Nominee |
| 5 | One Member | Syndicate Nominee of the University |
| | | Two Faculty members (one at the level of Professor and |



| | | |
|---|-------------|---|
| 6 | Two Members | one at the level of Associate /Assistant Professor) of the institution concerned to be nominated by the Government. |
| 7 | One Member | Academician OR a Proficient Industrialist to be nominated by Government. |

b. **Governing Body in Aided, Private Self Financing Engineering Colleges**

| Sl. No. | Composition | Nature of selection |
|---------|---------------------|--|
| 1 | Chairman | An Industrialist who is interested in the development of Technical Education to be nominated by the Trust/Society runs the Institution |
| 2 | Secretary | Principal/Head of Institution/Professor in charge of the Institution |
| 3 | One Member | AICTE Nominee |
| 4 | One Member | Syndicate Nominee of the University |
| 5 | One Member | Nominee of the Government not below the rank of Joint Secretary from Higher Education Department in the case of Aided Colleges |
| 6 | Two Members | <ul style="list-style-type: none"> Two Faculty members (one at the level of Professor and one at the level of Associate /Assistant Professor) of the institution concerned to be nominated by the Registered Trust/Society in the case of Government Aided College. Two Faculty members of the College to be nominated by the Registered Trust / Society in the case of Private self financing Engineering Colleges. |
| 7 | Two to Five Members | To be nominated by the Registered Trust/ Society |
| 8 | One Member | Academician OR a Proficient Industrialist to be nominated by the Trust/Society |

(2)College Council (Chapter 4 Statute 5 Sub Statute 1)

| Sl. No. | Composition | Nature of selection |
|---------|-------------|--|
| 1 | Chairman | Principal/Head of the institution or the Professor in charge of the Principal/Head of institution |
| 2 | Members | Heads of all Departments or the Faculty in charge of the Head of the Department |
| 3 | One Member | The faculty who is in Charge of the Physical Education |
| 4 | One Member | College Union Chairman or General Secretary or a member from the Body which represents the students in the institution |



| | | |
|---|------------------|--|
| 5 | One Member | A female member from the College Union or a female member from the Body which represents the female students in the institution |
| 6 | Three Members | Three members selected by faculties among themselves, out of which one must be a female. |
| 7 | Special Invitees | <ul style="list-style-type: none"> • The teacher or Officer who handles the subject being discussed by the Council. • The teachers who are in charge of student's Hostel (Men's /Ladies) when the subject of Hostel is being discussed by the Council. • The special invitees have no voting power and cannot be considered for completing the quorum of the meeting. |
| 8 | Secretary | The secretary shall be selected by the members of College Council among themselves. |

(3) Executive Committee of the College Union (Chapter 4 Statute 6 Sub Statute 1)

| Sl. No. | Composition |
|---------|--|
| 1 | Chairperson |
| 2 | Vice Chairperson |
| 3 | General Secretary |
| 4 | Magazine Editor |
| 5 | Arts Club Secretary |
| 6 | Councilors to the constituency of the University Union General Council (as prescribed by the University) |
| 7 | A student representative from each UG course |
| 8 | A student representative from each PG course |
| 9 | Female representative (as prescribed by the University) |
| 10 | A female SC/ST representative, in the absence of such a student, an SC or ST student shall be nominated by the Executive Committee |
| 11 | Patron-cum-Treasurer - The Principal or Head of the Institution or Faculty in charge |
| 12 | Staff Advisor (Ex-officio) - A faculty nominated by the Principal or Head of the Institution or Faculty in charge |
| 13 | Sports Secretary nominated by the Executive Committee |

(4) College Sports Council (Chapter 4 Statute 7 Sub Statute 1)

| Sl. No. | Composition | Nature of selection |
|---------|-------------|---|
| 1 | Chairman | Principal/Head of the institution or the Professor in charge of the Principal/Head of institution |
| 2 | Convener | Director of Physical Education or the faculty who is in |



| | | |
|---|----------------|--|
| | Secretary | Charge of the Physical Education |
| 3 | Secretary | Sports Secretary of College Union, in his/her absence, the student nominated by the Principal/Head of the institution or the Professor in charge of the Principal/Head of institution |
| 4 | Members | Staff members of Physical Education |
| 5 | Three Member | Three staff members nominated by the College Council, out of which one shall be a female faculty and another one shall be a non-teaching staff |
| 6 | Three students | Principal/Head of the institution or the Professor in charge of the Principal/Head of institution shall nominate Three students from the institution who have proven proficiency in sports, out of which one must be a female. |

(5) General Body and Executive Committee of the Parent Teacher Association (Chapter 4 Statute 8 Sub Statute 3 and 4)

(a) General Body of PTA

| Sl. No. | Composition | Nature of selection |
|---------|-----------------|--|
| 1 | Parent Members | All students' fathers/mothers or guardians whose name is not removed from the Admission Register and continuing studies in the College are its members |
| 2 | Faculty Members | All the teaching faculties in the College are its members |

(b) Executive Committee of the PTA

| Sl. No. | Composition | Nature of selection |
|---------|-----------------|---|
| 1 | President | Principal/Head of the institution or the Professor in charge of the Principal/Head of institution |
| 2 | Vice President | A Mother or Father selected by the members of the Executive Committee among themselves |
| 3 | Secretary | A permanent teacher selected by the members of the Executive Committee among themselves |
| 4 | Joint Secretary | A Mother or Father selected by the members of the Executive Committee among themselves |
| 5 | Treasurer | A permanent teacher selected by the members of the Executive Committee among themselves |
| 6 | 6 Members | Father or Mother selected by the members of General Body (Father or Mother) among themselves |
| 7 | 6 Members | 6 members (Permanent Teachers) selected by the teaching faculties in the institution among themselves |



(6) Alumni Association (Chapter 4 Statute 9 (2))

(a) Formation of Alumni Association

| Sl. No. | Composition | Nature of selection |
|---------|--------------------|--|
| 1 | Patrons | Members in Governing Body of the Institution (Govt/Aided), Principal/Head of the institution or the Professor in charge of the institution, founding members of the institution in the case of Private self-financing engineering colleges |
| 2 | Lifelong members | Former students of the institution who pay the annual subscription amount in lumpsum as fixed by the General Body. |
| 3 | Normal members | Former students who pay the annual subscription amount fixed by the General Body. |
| 4 | Honorary members | All faculties in the institution |
| 5 | Associated members | Former staff members in the college (faculty) who pay the annual subscription amount as fixed by the General Body |

(b) Executive Committee of Alumni Association (Chapter 4, Statute 9 (4))

| Sl. No. | Composition | Nature of Selection |
|---------|--|--|
| 1 | President | Principal / Head of the Institution / Professor in charge of the Principal or Head of the Institution |
| 2 | Two Vice Presidents | Teaching Vice President - A member selected by the teaching faculties among themselves in the meeting of the General body |
| | | Former Student Vice President - A member selected by the former students among themselves in the meeting of the General body |
| 3 | Two Secretaries | Teaching Secretary - A member selected by the teaching faculties among themselves in the meeting of the General body |
| | | Former student Secretary - A member selected by the former students among themselves in the meeting of the General body |
| 4 | Treasurer | A faculty selected by the members of Executive Committee among themselves |
| 5 | 8 Former faculties and 8 former students | 8 faculties selected by the former students among themselves in the meeting of the general body |
| | | 8 students selected by the former students among themselves in the meeting of the general body |

(7) Student Grievance Redressal Committee (Clause 5 in AICTE (Redressal of Grievance of Students), Regulations, 2019)

| Sl. No. | Composition | Nature of selection |
|---------|-------------|--|
| 1 | Chairperson | Principal of the College / Institution |
| | | Three Senior members of the teaching faculty to be |



| | | |
|---|-----------------|--|
| 2 | 3 Members | nominated by the Principal as members and out of three one shall be a female and other from SC/ST/OBC category. |
| 3 | Special Invitee | A representative from among students of the College to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities. |

(8) Grievance Redressal Committee for Faculty / Staff (Approval Process Handbook 2021-22)

| Sl. No. | Composition | Nature of selection |
|---------|-------------|---|
| 1 | Chairperson | Principal of the College/Institution |
| 2 | Member | One Senior Professor of the University |
| 3 | Member | One Official from University or DTE (to be nominated by the Vice Chancellor or DTE) as a member |
| 4 | Member | One senior faculty of the College not below the rank of Associate Professor |

(9) Details of College Anti Ragging Committee (Clause 6 in AICTE (Prevention and Prohibition of Ragging in Technical Institutions, Universities including deemed to be Universities imparting technical education) Regulations 2009/Clause 6.3 in the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009 / Kerala Prohibition of Ragging Act, 1998 and Chapter 6, Statute 3 Sub Statute 13 of the First Statutes).

| Sl. No. | Composition | Nature of selection |
|--|-------------|---|
| 1 | Chairman | Principal of the College/Institution |
| 2 | Convenor | Senior Head of Department to be nominated by the Principal |
| 3 | Members | Heads or Senior Faculty of All Departments (Both male and female) including the faculty in charge of Physical Education |
| 4 | Two Members | Two female faculty members |
| 5 | 8 Members | Fresher and Senior students (UG)-Both male and female |
| 6 | 2 Members | Fresher and Senior students (PG)-Both male and female |
| 7 | Members | Wardens, Ladies Hostel & Wardens, Men's Hostel |
| 8 | 1 Member | Representative of a Non-Teaching staff in the College |
| 9 | 2 Members | PTA nominees |
| 10 | 1 Member | A nominee of the Management |
| 11 | 1 Member | Representative from Media |
| 12 | 1 Member | Representative from an NGO involved in youth activities |
| 13 | 1 Member | Representative from Police Administration |
| 14 | 1 Member | Representative from Civil Administration |
| <i>The Committee shall have a diverse mix of membership in terms of level as well as gender</i> | | |
| <i>Anti-Ragging squads nominated by the Principal / Head of the Institution with the representatives of various members of the campus community and shall have no outside representation</i> | | |

(10) Details of Committee for SC/ST (Clause 6.3.3 in Appendix 6 in APH)



| Sl. No. | Composition | Nature of selection |
|---------|-------------|--|
| 1 | Five Member | Five members of the teaching faculty to be nominated by the Principal as members out of which at least 2 members shall be SC/ST and one member shall be a woman. |

(11) **Details of Internal Complaint Committee** (Clause 4 in AICTE (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016)

| Sl. No. | Composition | Nature of selection |
|---|-------------------|--|
| 1 | Presiding Officer | A women Professor/Associate Professor to be nominated by the Executive Authority |
| 2 | 4 Members | Two faculty members and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge, nominated by the Executive Authority |
| 3 | 3 Members | Three students (comprising of at least one girl student) of Pre-Final/Final year at UG/PG level |
| 4 | 1 Member | One member from amongst NGOs or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Executive Authority |
| <i>At least one-half of the total members of the ICC shall be women</i> | | |

(12) Selection Committees for Teaching and Non Teaching staff shall be constituted as per relevant Regulations/ directions of AICTE/UGC/CoA/other bodies, Government Orders/ directions, University Orders/directions issued from time to time.

(13) Planning & Monitoring Committee (Refer Chapter 6 Statute 3 Sub Statute 6)

(14) Career Guidance and Placement Unit (Ref. Chapter 6 Statute 3 Sub Statute 10)

(15) Teaching Department Association (Chapter 6 Statute 3 Sub Statute 12)

(16) Details of Admission Committee (with faculty members nominated by the Head of the Institution)

(17) Details of Examination Committee (with faculty members nominated by the Head of the Institution)

(18) Malpractice Prevention Committee (with faculties nominated by the Principal)

(19) Details of Library Committee (with faculty members, non-teaching staff, library staff and students nominated by the Head of the Institution)

(20) Details of Extra Curricular Activities Committee (with faculty members and non-teaching staff and students nominated by the Head of the Institution)

(21) Details of Amenities Committee with faculty members and non-teaching staff and students nominated by the Head of the Institution

(22) Details of Hostel Committee with Wardens, faculty members, non-teaching staff and students nominated by the Head of the Institution

The Principals of Colleges or Institutions / Managements of the College shall ensure that the above bodies / committees are constituted in the College/institutions in line with APJ



Abdul Kalam Technological University First Statutes, 2020, UGC / AICTE / CoA Regulations, Approval Process Handbook etc. and also as per the directions issued by the relevant authorities from time to time.

The directions issued vide Circular cited are revised to the above extent.

Dr.A. Praveen *
Registrar

To
Principals and Managers of all Affiliated Colleges

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.





Ref.No.TIST/P/55865/2023-24

17/8/2023

CIRCULAR

Sub: Reconstitution of the Governing Body for the Academic year 2023-24

As per the guidelines of the KTU circular No. KTU/ASST6(ADMIN)/1902/2021 dated 31.07.2022 the Governing Body Committee was reconstituted with the following members. (Re-constitution of the Governing Body for the Academic year 2023-24):-

1. Dr. Alex Mathew (President, Toc H Public School Society).
2. Mr. Kurian Thomas (Manager, Toc H Public School Society).
3. Mr. Madhu Cherian (Secretary, Toc H Public School Society).
4. Mr. K. K. Mathew (Treasurer, Toc H Public School Society).
5. Mr. George Thomas (Chairman of the Governing Body).
(General Manager (PR & Admin), BPCL - Kochi Refinery.)
6. Prof. (Dr.) P.G. Sankaran, (VC CUSAT.)
7. Dr. A. Unnikrishnan (Associate Director at NPOL, DRDO, Retd.).
8. Mr. Ramesh Nair, (CMD, APTIV Connection Systems, India)
9. Prof (Dr.) Preethi Thekkath, (Principal, TIST). (Governing Body Secretary)
10. AICTE Nominee.
11. Syndicate Nominee.
12. Dr. Deepa Elizabeth George, (Vice-Principal, TIST) (HOD, Dept. of Electronics, TIST.)
13. Dr. S Perumal Sankar, (PG Dean) (Professor, Department of Electronics, TIST.)
14. Dr. Georgina Binoy Joseph, (UG Dean) (Asso.Prof, Dept. of RA, TIST.)



Preethi
17/8/23

Dr. Preethi Thekkath
Principal

"A meeting place of innovative minds"



Civil Engineering
Computer Science & Engineering
Electronics & Communication Engineering
Mechanical Engineering



Governing Body Meeting

21st August 2023

Agenda of the Meeting

1. Introduction of all Governing Body Members.
2. Welcome by Dr. Alex Mathew (President, Toc H Public School Society)
3. Special Address by Mr. Kurian Thomas (Manager, Toc H Public School Society)
4. Special Address by Mr. Madhu Cherian (Secretary, Toc H Public School Society)
5. Special Address by Mr. K K Mathew (Treasurer, Toc H Public School Society)
6. Report by Dr. Preethi Thekkath (Principal, TIST)
7. Discussion on
 - Challenges expected during the implementation of NEP (National Education Policy) 2020
 - Need for autonomy.
 - How autonomy can help the institute.
 - How to take Toc H towards autonomy.
 - Preparation of institution development plans.
8. Any other matter of interest permitted by the Chairman.

Prof (Dr.) Preethi Thekkath
Principal, TIST



Toc H Institute of Science and Technology

MINUTES

10th GOVERNING BODY MEETING

DATE: 21st Aug 2023

Time: 10 am

Venue: Asoka Hall

10th GOVERNING BODY MEETING HELD ON 21st Aug 2023

VENUE: ASOKA HALL

MEMBERS PRESENT

| Sl.No | Governing Body Members |
|--------------|--|
| 1. | Dr. Alex Mathew (President, Toc H Public School Society). |
| 2. | Mr. Kurian Thomas (Manager, Toc II Public School Society). |
| 3. | Mr. Madhu Cherian (Secretary, Toc H Public School Society). |
| 4. | Mr. K. K. Mathew (Treasurer, Toc H Public School Society). |
| 5. | Mr. George Thomas (Chairman of the Governing Body). General Manager (PR & Admin), BPCL - Kochi Refinery |
| 6. | Prof. (Dr.) P.G. Sankaran, VC CUSAT |
| 7. | Dr. A. Unnikrishnan (Associate Director at NPOL, DRDO, Retd.). |
| 8. | Mr. RameshNair, CMD, APTIV Connection Systems, India |
| 9. | Prof (Dr.) PreethiThekkath, (Principal, TIST). (Governing Body Secretary). |
| 10 | AICTE Nominee |
| 11 | Syndicate Nominee |
| 12 | Dr. Deepa Elizabeth George Vice Principal, TIST HOD, Dept. of Electronics, TIST |
| 13 | Dr. S PerumalSankar, PG Dean Professor, Department of Electronics, TIST |
| 14 | Dr. Georgina Binoy Joseph, UG Dean Asso.Prof, Dept. of RA, TIST |

Leave of Absence: 1. Mr. K. K. Mathew
(Treasurer, Toc H Public School Society).

2. Prof. (Dr.) P.G. Sankaran, VC CUSAT

General Address

Commencement of the meeting was by invoking the blessings of Almighty God. A self-introduction of all the members present was made in the meeting. A one-minute silence was observed to pay respects to our late Founder Director Dr. Varghese. Welcome speech was delivered by Dr. Alex Mathew (President, Toc H Public School Society). Special Address was made by Mr. Kurian Thomas (Manager, Toc H Public School Society) and by Mr. Madhu Cherian (Secretary, Toc H Public School Society).

The Agenda items were taken up for discussion.

Item No GB 10 (01) Confirmation of the minutes of the previous meeting held on 31st Oct 2022

The copies of the minutes had been circulated to all members of the Governing Body and the Governing Body resolved to approve the minutes.

Item No GB 10 (02) Brief Report of the Principal of all academic and non academic activities of the college for 2022-23

Prof) Dr. Preethi Thekkath (Principal, TIST) presented the report of all the academic and non-academic activities of the college for 2022-23.

Accreditations

The main highlights of the Report are as follows. TIST is an institute with NBA-accredited UG programmes and an ISO-certified institution with NAAC Accreditation for 5 years since 2019 and UGC 2 (f) status. TIST has received the NIRF Innovation Ranking -2023 and the institution is one among the four engineering colleges in Kerala to be ranked.

Fundings

TIST has received research funding worth Rs. 93.35 lakhs from KTU-CERD, UBA, Mulanthuruthy Panchayath, AICTE, KSCSTE, etc during the 2022-23 academic year.

MOUs

Moreover, TIST has International Collaboration with various foreign universities including Odesa State Academy of Civil Engineering and Architecture, Ukraine Universidad Catholica de Temuco (Chile) and Eleation Kelaniya University, Sri Lanka, University of Technology and INT International University Malaysia, Velulicilliste U Pozega, Croatia (ERASMUS+ Funding programme).

University Results

In the KTU University results our institute achieved 19th position in all Kerala college lists published by KTU.

Placement Statistics

For the academic year 2022-23, there are 333 offers (ongoing) placements. The major recruiters are Tata Consultancy, Wipro, Infosys, IBS, IBM, Bygus, Amazon, Cognizant, Asok Leyland, Open, Federal Bank, V-Guard, Naukri, EY, and Aditya Birla, Shapoorji Pallonji.

Item No GB 10 (03) Challenges expected during the implementation of NEP (National Education Policy) 2020

Discussions on the Plans of the Institute

In the meeting, the highlights of NEP 2020, the Need for Autonomy, and the steps to take ToC toward autonomy were discussed.

Highlights of NEP 2020

- NEP 2020 is the 3rd education policy of Independent India. It aims at equitable quality education and life-long learning. NEP focuses on mainly four domains like Knowledge Domain, Skills, Sustainability, and Co-existence and Self-Realization.
- NEP aims at multiple job opportunities and flexible course offerings and also Aims at a 5+3+3+4 structure for school education instead of 10+2+3.
- An 18-year-old will be exposed to an undergraduate program that can have any combination of courses based on his/her aptitude or talent for a duration of either 3 or 4 years.
- Flexibility is brought about by offering a combination of courses, institutions, modes (MOOC, SWAYAM, ODL, etc), and duration of programs
- For a student doing a 3-year program, after 2 years he/she can get a diploma and after 3 years he/she can get a major in a discipline and minor in some others. He/she can continue doing a 2-year PG program.
- A student doing a 4 year UG program can get 2 majors after 4 years and can continue with a 1-year PG program.
- Have to achieve some benchmarks to get autonomous status.

Item No GB 10 (04) The need for autonomy and how autonomy can help the institute.

Eligibility for Autonomy

1. Affiliated or Constituent Colleges of any discipline, whether Government, aided, partially aided, or unaided/self-financing, are eligible, provided they are under Section 2(f) of the UGC Act.
2. The College should have at least 10 years of existence.
3. The College must be accredited either by NAAC; or by NBA for at least three programme(s); or from a UGC-empanelled accreditation agency.
4. Accreditation status must be valid for at least one year at the time of application.
5. Autonomous status shall be granted initially for five years from the commencement of an academic session in case the College is accredited either by NAAC; or by NBA for at least three programme(s); or from a UGC-empanelled accreditation agency.
6. Autonomous status shall be granted initially for ten years from the commencement of an academic session in case the College is accredited either by NAAC with a minimum "A" Grade (with a score of 3.01 and above on a 4-point scale of NAAC) or by NBA for at least three programme(s) with a minimum score of 675 individually, or a corresponding accreditation Grade/score from a UGC impaneled accreditation agency.

Role, Terms & Conditions of an autonomous college

1. Review existing courses/programs and, restructure, redesign, and prescribe their courses/programmes of study and syllabi.
2. To formulate new courses/programmes within the nomenclature specified by UGC.
3. Evolve methods of assessment of student's performance, conduct of examinations (Examination Cell), and notification of results.
4. To announce results, issue mark sheets, and other certificates; however, the degree shall be awarded by the parent University with the name of the College on the degree certificate.
5. Autonomous colleges need not pay affiliation fees to the parent University.
6. Prescribe rules for admission in consonance with the reservation policy of the state government/national policy.
7. Autonomous Colleges may fix fees as per the norms of the State Government/ Statutory Council(s) at their level, as applicable.
8. Constitute own Governing Body, Academic Council, Finance Committee, and Board of Studies.
9. The teaching staff and Principal in all the Autonomous Colleges shall be appointed as per the University Grants Commission

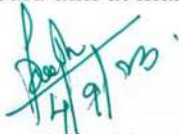
10. The autonomy granted to the College is at the institutional level and is not partial and shall cover the programs at all levels of U.G. and P.G. offered by the College.
11. Ph.D. programmes shall be offered strictly as per the UGC Regulations notified in this regard from time to time.

Item No GB 10 (05) How to take Toc H towards autonomy and Preparation of institution development plans.

- A senior faculty should be given the responsibility to take care of the Autonomous Action Plan of TocH. Develop a blue-print for Autonomous Action Plan. Generate a document for taking TocH towards autonomy. Make the necessary arrangements to present the plan of action of autonomous to the Board of Directors. Make TocH ready for autonomy by June 2024. Micro-level planning is required for this.
- The College should make all the necessary arrangements to start Value –Added Courses.
- More bridge courses to increase the employability skills of the students must be adopted.
- Placements with up-to-date placement statistics are to be advertised in newspapers.
- The employability skills of the students are to be enhanced. College should aim at more diverse placements like recruiting our students towards the armed forces also.
- Aim towards more industry-interface interactions. Develop more collaborations with industries. Mrs. Mangala Devi, HOD EEE is in charge of industry interface interactions. She can work in collaboration with the Placement Cell.
- Our institute can work towards improving research at both academic and scientific levels. The institute can develop more Ph.Ds. and also develop research patents in collaboration with the Industry interface.
- New-generation courses and subjects can be added to the Curriculum.
- Our institute should work towards more patents and more research. The aim should be to create more industry interfaces in the years to come.

Item No GB 10 (06) Any other matter of interest as permitted by the Chairman

A discussion was made regarding why students are migrating to foreign countries for taking admission. The exposure and the quality of education are the attractions. Hence we should aim at making our courses to give more exposure, more flexibility.


4/9/23



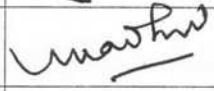




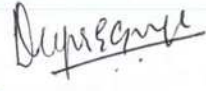

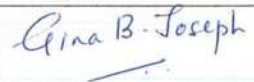
Prof (Dr).Preethi Thekkath

**Principal
TocH Institute of Science and Technology**



Toc H Institute of Science and Technology
Governing Body Meeting

21/08/2023

| Sl.No | Governing Body Members | Signature |
|-------|--|---|
| 1. | Dr. Alex Mathew , (President, Toc H Public School Society). |  |
| 2. | Mr. Kurian Thomas (Manager, Toc H Public School Society). |  |
| 3. | Mr. Madhu Cherian (Secretary, Toc H Public School Society). |  |
| 4. | Mr. K. K. Mathew (Treasurer, Toc H Public School Society). | |
| 5. | Mr. George Thomas (Chairman of the Governing Body). General Manager (PR & Admin), BPCL - Kochi Refinery |  |
| 6. | Prof. (Dr.) P.G. Sankaran, VC CUSAT | |
| 7. | Dr. A. Unnikrishnan (Associate Director at NPOL, DRDO, Retd.). |  |
| 8. | Mr. Ramesh Nair, CMD, APTIV Connection Systems, India |  |
| 9. | Prof (Dr.) Preethi Thekkath, (Principal, TIST). (Governing Body Secretary). |  |
| 10. | AICTE Nominee | |
| 11. | Syndicate Nominee | |
| 12. | Dr. Deepa Elizabeth George Vice Principal, TIST HOD, Dept. of Electronics, TIST |  |
| 13. | Dr. S Perumal Sankar, PG Dean Professor, Department of Electronics, TIST |  |
| 14. | Dr. Georgina Binoy Joseph, UG Dean Asso. Prof, Dept. of RA, TIST |  |





Ref.No. TIST/P/55850/2023-24

14-08-2023

The Registrar
APJ Abdul Kalam Technological University
CET Campus
Thiruvanthapuram
Kerala- 695016

Sir,

Sub: Nomination as Member, College Governing Body,

Greetings from Toc H Institute of Science and Technology.

Toc H Institute of Science and Technology, Arakkunnam with AICTE permanent ID: 6275241 is affiliated to APJ Abdul Kalam University.

As per the Circular No.KTU/ASST6(ADMIN)1902/2021 dated, 29-06-2021(Circular copy attached), we have to include an AICTE Nominee in the College Governing Body.

We would therefore request you to kindly nominate an Official, to be included in the Governing Body of the College.

Thanking you,

Yours Sincerely,

Dr. Preethi Thekkath
14/8/23

Prof (Dr.) Preethi Thekkath

Principal



A meeting place of innovative minds



Ref.No.TIST/P/55849/2023-24

14-08-2023

The Director
AICTE Regional and Camp Offices
College of Engineering Campus
Thiruvanthapuram
Kerala- 695016

Sir,

Sub: Nomination as Member,College Governing Body

Greetings from TocH Institute of Science and Technology.

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Thanking you,

Yours Sincerely,

Preethi
14/8/23

Prof (Dr.) Preethi Thekkath

Principal



"A meeting place of innovative minds"